

MONROE COLLEGE

International Student Services

REQUEST TO TRANSFER MY SEVIS RECORD OUT OF MONROE COLLEGE

First Name

Last Name

Monroe ID #

Physical Address in the U.S. (Building number, street name, apartment/floor/suite number, city, state, and zip)

Email Address

U.S. Cell Phone Number

Academic Program (check one): ELLI Certificate Associate Bachelor Master's

SEVIS ID Number (top left corner of I-20): N _____

In which program were you enrolled? ELLI Certificate Associate Bachelor Master's

Did you finish your program? Yes No

Do you owe any money to Monroe College? Yes No

What is the main reason you are transferring? _____

I AM TRANSFERRING TO THIS SCHOOL:

New School Name & Location: _____

School Code in SEVIS (ask your new advisor for this code): _____

New Advisor's Name: _____

Advisor Email: _____

Advisor Phone: _____

PLEASE NOTE:

New Students: You must begin a program within 30 days of entering the U.S. If your new program does not begin within 30 days of your entry, your SEVIS record will be terminated and you will be out of status.

OPT Students: Your OPT authorization will end on the day your SEVIS record is transferred.

Please transfer my SEVIS record to my new school on this date: : _____ / _____ / _____
MM DD YYYY

Student Signature

Date

Please continue on to the next page.

YOU ALSO NEED TO INCLUDE THESE WITH THIS FORM:

Acceptance letter (or email) to your next school.

SEVIS Transfer Form from your new school (if applicable).

OFFICE OF STUDENT SERVICES

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