

STEPS TO FILL OUT COURSE PREFERENCE FORM

1. FOLLOW THE COURSE SEQUENCE WHEN CHOOSING YOUR COURSES.
 - A. MAKE SURE YOUR SCHEDULE INCLUDES REQUIRED AND ELECTIVE COURSES.
 - B. IF YOU ARE RECEIVING ANY FORM OF FINANCIAL AID MUST YOU REGISTER FOR AND ATTEND A MINIMUM OF FOUR COURSES.
2. **ON SCRAP PAPER:** PUT ONE COURSE NEXT TO EACH TIME YOU WISH TO ATTEND. (LOOK UP THE COURSES ON THE SCHEDULE FOR TIMES AND INSTRUCTORS).
3. WHEN YOU HAVE THE COURSES AND THE TIMES SET, FILL OUT THE **COURSE PREFERENCE FORM WITH THE FOLLOWING:**
 - COURSE NUMBER
 - SECTION NUMBER
 - COURSE TITLE
 - DAYS & TIMES
 - INSTRUCTOR

ALL INFORMATION IS TAKEN FROM THE COURSE OFFERING BOOKLET

IMPORTANT!!

**PLEASE MAKE SURE THAT YOU LIST YOUR CURRENT ADDRESS
AND
TELEPHONE NUMBER ON THE REGISTRATION FORM!!!**

BRING YOUR COMPLETED COURSE PREFERENCE FORM WITH YOU TO REGISTRATION!!!

<p style="text-align: center;">MONROE COLLEGE COURSE PREFERENCE FORM</p>

NAME (*Please Print*): _____ **SS NO:** _____

MAJOR: _____

ADDRESS: _____ **PHONE:** _____

_____ **E-MAIL:** _____

CRS #	SEC #	COURSE TITLE	DAYS/TIMES	INSTRUCTOR
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PLEASE INDICATE ANY COMMENTS THAT MIGHT BE HELPFUL IN COMPLETING YOUR SCHEDULE: (EX. DAY CARE PROBLEMS, WORK SCHEDULE, ETC.)

PLEASE UNDERSTAND THAT WE WILL DO WHATEVER IS POSSIBLE TO ACCOMMODATE YOUR SCHEDULING NEEDS; HOWEVER, THIS MAY NOT BE FEASIBLE IN ALL CASES.

MONROE COLLEGE

FALL 2011 TAP SAP GUIDELINES*

*Effective Fall 2011 (For Academic Year 2011-12)										
WHEN TO USE										
<ul style="list-style-type: none"> Student who received first TAP payment Fall 2007 or earlier Student enrolled in at least 6 semester hours of non-credit remedial coursework in the first semester of their first TAP payment 										
Associate Degrees & Certificate Programs										
Before being certified for this payment	1 st	2 nd	3 rd	4 th	5 th	6 th				
A student must have accrued at least these many credits	0	3	9	18	30	45				
With at least this grade point average	0	.75	1.25	1.50	2.0	2.0				
Minimum number of credit hours that must be completed the prior semester.	0	6	6	9	9	12				
Baccalaureate Program										
Before being certified for this payment	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th
A student must have accrued at least these many credits	0	3	9	21	33	45	60	75	90	105
With at least this grade point average	0	1.1	1.25	1.5	2.0	2.0	2.0	2.0	2.0	2.0
Minimum number of credit hours that must be completed the prior semester	0	6	6	9	9	12	12	12	12	12

*Effective Fall 2011 (For Academic Year 2011-12)										
WHEN TO USE										
<ul style="list-style-type: none"> Student who received first TAP payment Fall 2010 or later Student enrolled in less than 6 semester hours of non-credit remedial coursework 										
Associate Degrees & Certificate Programs										
Before being certified for this payment	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th
A student must have accrued at least these many credits	0	6	15	27	39	51	66	81	96	111
With at least this grade point average	0	1.3	1.50	1.8	2.0	2.0	2.0	2.0	2.0	2.0
Minimum number of credit hours that must be completed the prior semester.	0	6	9	12	12	12	12	12	12	12
Baccalaureate Program										
Before being certified for this payment	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th
A student must have accrued at least these many credits	0	6	15	27	39	51	66	81	96	111
With at least this grade point average	0	1.5	1.8	1.8	2.0	2.0	2.0	2.0	2.0	2.0
Minimum number of credit hours that must be completed the prior semester	0	6	9	12	12	12	12	12	12	12

STANDARDS OF PROGRESS FOR TITLE IV ELIGIBILITY

QUALITATIVE STANDARD	
Semester	Cumulative GPA
1	0.75
2	1.25
3	1.50
4	1.75
5-12	2.00

QUANTITATIVE STANDARD	
Semester 1-3	Must complete 50% of courses attempted with passing grades.
Semester 4-12	Must complete 67% of courses attempted with passing grades.

Student will be dismissed from the College if the Qualitative Standards are not met.

Student may be on SAP Federal warning if Quantitative Standards are not met; however, a student cannot be on SAP Federal warning for consecutive fulltime semesters.

**COURSE DISTRIBUTION REQUIREMENTS FOR EARNING A NEW YORK
STATE HIGH SCHOOL
EQUIVALENCY DIPLOMA BASED UPON COLLEGE CREDITS**

The following are examples of courses that meet the distribution requirements. Please note that this list is not exhaustive but only includes typical examples.

<p><u>English Language Arts</u> 6 Cr</p> <p>English Composition English Literature Speech Creative Writing</p>	<p><u>Mathematics</u> 3 Cr</p> <p>Math Calculus Statistics Business Math Technical Math</p>
<p><u>Natural Science</u> 3 Cr</p> <p>Biology Chemistry Physics Earth Science Geology Botany Zoology</p>	<p><u>Social Science</u> 3 Cr</p> <p>History Sociology Psychology Economics Political Science Labor Studies</p>
<p><u>Humanities</u> 3 Cr</p> <p>Literature Foreign Languages Art History / Art Appreciation Music / Music Appreciation Theatre Philosophy Religion</p>	<p><u>College Degree Program Requirements</u> 6 Cr</p>

GED REQUIREMENTS

CHECKLIST FOR MONROE COLLEGE EQUIVALENT COURSES

NAME _____ **SS#:** _____

REVIEWED BY: _____ **DATE:** _____

<p><u>English Language Arts</u> 6 Cr</p> <p>EN-109 Expository Writing EN-110 Composition and Literature EN-117 Creative Writing LA-120 Speech Communications EN-205 Business Writing EN-209 Literature and Work EN-210 Film and Literature EN-211 African American Literature LA-205 Advanced Speech Communications</p>	<p><u>Mathematics</u> 3 Cr</p> <p>MA-120 Finite Math MA-127 Quantitative Methods MA-130 Intermediate Algebra MA-135 Statistical Applications MA-140 College Algebra With Applications MA-142 Pre- Calculus MA-145 Statistics for Business Decisions I MA-230 Discrete Mathematics MA-242 Calculus I MA-245 Statistics for Business Decisions II MA-252 Calculus II</p>
<p><u>Natural Science</u> 3 Cr</p> <p>HC-108 Anatomy and Physiology SC-106 Environmental Science SC-112 General Biology</p>	<p><u>College Degree Program Requirements</u> 6 Cr</p> <p>Any two (2) courses that are part of the student's Degree Program and not used above</p>

GED REQUIREMENTS

CHECKLIST FOR MONROE COLLEGE EQUIVALENT COURSES

NAME _____ **SS#:** _____

REVIEWED BY: _____ **DATE:** _____

Humanities **3 Cr**

- LA-110 Critical Thinking in Ethics and Politics
- LA-114 History of Art I
- LA-115 History of Art II
- LA-116 Modern Art
- LA-220 Philosophy
- LA-221 Religions of the World
- LA-118 Introduction to Music
- EN-110 Composition and Literature
- EN-107 Ethnic Literature
- EN-108 American Literature
- EN-208 The American Novel
- EN-209 Literature and Work
- EN-210 Journey into Film and Literature
- EN-211 African American Literature
- FR-101 French I
- FR-102 French II
- SP-101 Spanish I
- SP-102 Spanish II
- IT -101 Italian I

Social Science **3 Cr**

- LA-101 Psychology
- LA-102 Sociology
- LA-103 Political Science
- LA-104 Child Psychology
- LA-105 Marriage & the Family
- LA-106 Sex & Gender
- LA-108 Psychology of Abnormal Behavior
- LA-209 Social Issues
- LA-111 Intro to Cultural Anthropology
- LA-132 Western Civilization I
- LA-133 Western Civilization II
- LA-130 American History I

- LA-131 American History II
- LA-135 Caribbean History
- LA-150 Introduction to Geography
- LA-202 Mass Media In Society
- LA-203 Civil Rights Law
- EC-201 Macroeconomics
- EC-203 Microeconomics
- MG-222 Industrial Psychology