

2011-2012 ACADEMIC YEAR MINORS FOR BACHELOR STUDENTS

The minors listed below are available to **BBA** students majoring in

- **Accounting**
- **Business Management**
- **Information Technology**
- **Health Services Administration**
- **Hospitality Management**
 - **ACCOUNTING**
 - **ENTREPRENEURSHIP**
 - **ENTERTAINMENT & MEDIA**
 - **FINANCE**
 - **FORENSIC ACCOUNTING**
 - **HUMAN RESOURCES**
 - **MARKETING**
 - **SPORTS MANAGEMENT**

 - **NETWORKING** (*For IT Majors only*)
 - **WEB AND DATABASE TECHNOLOGIES** (*For IT Majors only*)
 - **CYBER SECURITY AND FORENSICS**

 - **HEALTH INFORMATICS** (*For H.S.A. Majors Only*)

 - **HOSPITALITY MANAGEMENT**

The minors listed below are available to **BS** students majoring in

- **Criminal Justice**
- **Public Health**
 - **HUMAN SERVICES** (*Criminal Justice & Public Health*)
 - **EMERGENCY MANAGEMENT** (*Criminal Justice*)

2011-2012 ACADEMIC YEAR MINOR IN ACCOUNTING

In addition to all other Business Management degree requirements, the *Accounting Minor* requires successful completion of 21 credits in Accounting or Business related courses.

This must consist of:

- Five required Accounting Minor courses
15 credits
- A minimum of two (2) Accounting Minor Elective Course
6 credits
- 21 credits

Required Accounting Management Minor Courses	
15 credits required (courses may be counted as Major Area or Open Electives).	
▪ AC-150	Forensic Accounting
▪ AC-162	Principles of Accounting II
▪ AC-231	Federal Income Tax Law & Practice I
▪ AC-330	Intermediate Accounting I
▪ AC-350	Cost Accounting

Accounting Minor Recommended Elective Courses	
Minimum of 6 credits required (courses may be counted as Major Area or Open Electives)	
▪ AC-211	Computerized Accounting I
▪ AC-212	Computerized Accounting II
▪ IT-215	Advanced Spreadsheet
▪ FA-302	Principles of Finance
▪ MG-290 OR MG-390	Cooperative Education Seminar
▪ FA-304	Money & Banking
▪ FA-310	Investment Analysis
▪ MG-112	Business Ethics

I _____, ID # _____ hereby declare my intention to complete the above listed minor as part of my Business Management Degree Requirements.

Signature: _____

Date: _____

2011-2012 ACADEMIC YEAR MINOR IN ENTREPRENEURSHIP

In addition to all other Business Management degree requirements, the *Entrepreneurship Minor* requires successful completion of 21 credits in Entrepreneurship courses after completion of the MG 201 Principles of Management.

This must consist of:

- | | |
|---------------------------------------------------------------|------------|
| ▪ Five (5) required Entrepreneurship Minor courses | 15 credits |
| ▪ A minimum of two (2) Entrepreneurship Minor Elective Course | 6 credits |
| | 21 credits |

Required Entrepreneurship Minor Courses	
15 credits required (courses may be counted as Major Area or Open Electives).	
▪ MG - 203	Internet Marketing Business Solutions
▪ MG - 204	Managing the Small Business
▪ MG - 260	Introduction to Entrepreneurship
▪ MK - 204	Entrepreneurial Marketing
▪ MK - 212	Market Research

<i>Entrepreneurship Minor Recommended Elective Courses</i>	
Minimum of 6 credits required (courses may be counted as Major Area or Open Electives).	
▪ MG - 120	Introduction to Sports Management & Marketing
▪ MG - 125	Introduction to the Entertainment & Media Industry
▪ MG - 265	New Venture Financing
▪ MG - 271	Event Planning, Production & Sales Strategies
▪ MG - 290 OR MG 390	Cooperative Education
▪ MK - 110	Social Media Marketing
▪ MK - 202	Art of Selling
▪ MK - 205	Retail Management
▪ MK - 206	Website Marketing & Implementation

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2011-2012 ACADEMIC YEAR MINOR IN ENTERTAINMENT & MEDIA MANAGEMENT

In addition to all other Business Management degree requirements, the *Entertainment & Media Management Minor* requires successful completion of 21 credits in Entertainment & Media or Business related courses.

This must consist of:

- Five required Entertainment & Media Minor courses
15 credits
- A minimum of two (2) Retail Minor Elective Course
6 credits
- 21credits

Required Entertainment & Media Management Minor Courses	
15 credits required (courses may be counted as Major Area or Open Electives).	
▪ BL -101	Business Law I
▪ MG-125	Introduction to the Entertainment & Media Industry
▪ MG-271	Event Planning, Production & Sales Strategies
▪ MG-272	Legal Aspects of Entertainment & Media
▪ MK-203	Branding & Product Development

Entertainment & Media Management Minor Recommended Elective Courses	
Minimum of 6 credits required (courses may be counted as Major Area or Open Electives)	
▪ MK-202	Integrated Advertising & Promotions
▪ MG-212	Business Ethics
▪ MK-110	Social Media Marketing
▪ MK-206	Website Marketing & Implementation
▪ MK-212	Market Research
▪ MK-342	Consumer Behavior
▪ MG290 or MG390	Coop Education Seminar (Entertainment/Media Related)
▪ BL-102	Business Law II
▪ CJ-110	Contemporary Security Practices
▪ CJ-215	Event Risk Management and Safety

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2011-2012 ACADEMIC YEAR MINOR IN FINANCE

In addition to all other Business Management degree requirements, the *Finance Minor* requires successful completion of 21 credits in Finance or Accounting related courses.

This must consist of:

- Six required Finance Minor courses 18 credits
- A minimum of One (1) Finance Minor Elective Course 3 credits
- 21 credits**

Required Finance Minor Courses	
15 credits required (courses may be counted as Major Area or Open Electives).	
▪ AC-162	Principles of accounting II
▪ AC-330	Intermediate Accounting I
▪ FA-304	Money & Banking
▪ FA-305	Corporate Finance
▪ FA-308	Financial Management
▪ FA-310	Investment Analysis

Finance Recommended Elective Courses	
Minimum of 3 credits required (courses may be counted as Major Area or Open Electives)	
▪ FA-320	Quantitative Analysis and Forecasting
▪ FA-361	International Finance

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2011-2012 ACADEMIC YEAR MINOR IN FORENSIC ACCOUNTING

In addition to all other degree requirements, the *Forensic Accounting minor* requires successful completion of 21 credits in Forensic Accounting courses.

This must consist of:

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|--------------------------------------------------------------|------------------|
| ▪ Six required Forensic Accounting Minor courses | 18 credits |
| ▪ A minimum of One Forensic Accounting minor elective course | <u>3 credits</u> |
| | 21 credits |

Required Forensic Accounting Courses	
18 credits required (courses may be counted as Major Area or Open Electives).	
▪ AC-150	Fundamentals of Forensic Accounting
▪ AC-162	Principles of Accounting II
▪ AC-330	Intermediate Accounting
▪ AC-336	Fraud Prevention, Detection, and Investigation
▪ AC-338	Fraud Criminology, Civilly and Litigation
▪ AC-401	Fraud Auditing and Forensic Accounting

Forensic Accounting Minor Recommended Elective Courses	
Minimum of 3 credits required (courses may be counted as Major Area or Open Electives).	
▪ AC-410	Advanced Fraud Investigation
▪ AC-450	Forensic Accounting Computer Fraud/IT Auditing
• AC-460	Advanced Auditing with IT Auditing

▪ IT-215	Advanced Excel is also strongly recommended for all students who minor in Forensic Accounting.

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2011-2012 ACADEMIC YEAR MINOR IN HUMAN RESOURCES

In addition to all other Business Management degree requirements, the *Human Resources Minor* requires successful completion of 21 credits in Human Resources courses, after completing Human Resources Management (MG-211).

This must consist of:

- Five (5) required Human Resources Minor courses 15 credits
- A minimum of two (2) Human Resources Minor Elective Course 6 credits
- 21 credits**

<i>Required Human Resources Minor Courses</i>		
<i>15 credits required (courses may be counted as Major Area or Open Electives)</i>		
COURSE CODE	COURSE NAME	PRE-REQUISITE
▪ MG 216	Employee & Labor Relations	MG 211
▪ MG 217	Compensation and Benefits	MG 211
▪ MG 250	Human Resources Training & Development	MG 211
▪ MG 252	Recruitment and Selection	MG 211
▪ MG 350	Strategic Global Human Resource Management	MG 211

<i>Human Resources Minor Recommended Elective Courses</i>		
<i>Minimum of 6 credits required (courses may be counted as Major Area or Open Electives)</i>		
COURSE CODE	COURSE NAME	PRE-REQUISITE
▪ MG 213	Organizational Behavior & Effectiveness	MG 211
▪ MG 352	Human Resources Information Systems Management	MG 211
▪ MG 354	Occupational Health & Safety	MG 250
▪ MG 356	HR Legal Environment & Disparities	MG 250
▪ MG 290 OR MG 390	Cooperative Education Seminar	
▪ MG 425	Seminar in Human Resources Management	Junior or Senior Standing

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Signature: _____

Date: _____

2011-2012 ACADEMIC YEAR MINOR IN MARKETING

In addition to all other Business Management degree requirements, the *Marketing Minor* requires successful completion of 21 credits in Marketing courses.

This must consist of:

- | | |
|--------------------------------------------------------|------------|
| ▪ Five (5) required Marketing Minor courses | 15 credits |
| ▪ A minimum of two (2) Marketing Minor Elective Course | 6 credits |
| | 21 credits |

Required Marketing Minor Courses	
15 credits required (courses may be counted as Major Area or Open Electives).	
▪ MK 110	Social Media Marketing
▪ MK-201	Integrated Advertising & Promotion
▪ MK-212	Market Research
▪ MK-322	Market Strategy
▪ MK-342	Consumer Behavior

Marketing Minor Recommended Elective Courses	
Minimum of 6 credits required (courses may be counted as Major Area or Open Electives)	
▪ MG - 120	Introduction to Sports Management & Marketing
▪ MG – 125	Introduction to the Entertainment & Media Industry
▪ MG – 203	Internet Marketing Business Solutions
▪ MG – 271	Event Planning, Production & Sales Strategies
▪ MG –290 OR MG390	Cooperative Education Seminar
▪ MK-202	Salesmanship
▪ MK-203	Branding & Product Development
▪ MK-204	Entrepreneurial Marketing
▪ MK–205	Retail Marketing
▪ MK-340	Global Marketing & Promotions

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Signature: _____

Date: _____

2011-2012 ACADEMIC YEAR MINOR IN SPORTS MANAGEMENT

In addition to all other Business Management degree requirements, the *Sports Management Minor* requires successful completion of 21 credits in Sports Management and business related courses.,
This must consist of:

- Five (5) required Sports Management courses
15 credits
- A minimum of two (2) Minor Elective Course
6 Credits
- 21 Credits**

<i>Sports Management Minor Courses</i>		
<i>15 credits required (courses may be counted as Major Area or Open Electives)</i>		
COURSE CODE	COURSE NAME	PRE-REQUISITE
▪ BL -101	Business Law I	
▪ MG -120	Introduction to Sports Management & Marketing	
▪ MG- 216	Employee & Labor Relations	
▪ MG -226	Legal Aspects of Sports	
▪ MG -227	Business Ethics in Sports	

<i>Sports Management Minor Recommended Elective Courses</i>		
<i>Minimum of 6 credits required (courses may be counted as Major Area or Open Electives)</i>		
COURSE CODE	COURSE NAME	PRE-REQUISITE
▪ BL - 102	Business Law II	
▪ CJ - 110	Contemporary Security Practices	
▪ CJ - 215	Event Risk Management & Safety	
▪ MG – 212	Business Ethics	
▪ MG – 213	Organizational Behavior & Effectiveness	
▪ MG – 252	Recruitment & Selection	
▪ MG – 290 OR ▪ MG – 390	Cooperative Education Seminar	

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Signature: _____

Date: _____

2011-2012 ACADEMIC YEAR MINOR IN NETWORKING

In addition to all other Information Technology degree requirements, the *Networking Minor* requires successful completion of 21 credits in Information Technology courses.

This must consist of:

- Four (4) required Networking Minor Courses 12 credits
 - Three (3) required Networking Minor Elective Courses 9 credits
- 21 credits

Required Networking Minor Courses					
<i>12 credits required (courses may be counted as Major Area or Open Electives)</i>					
COURSE CODE	COURSE NAME	PRE-REQUISITE	Semester Offered		
			Fall	Winter	Spring
• IT 225	Unix/Linux	IT 100 or IT 103		x	x
• IT 270	Cisco III	IT 171	x		x
• IT 271	Cisco IV	IT 270		x	
• IT 275	Networking in a Windows Environment	IT 170	x		

Required Networking Minor Elective Courses					
<i>9 credits required (courses may be counted as Major Area or Open Electives)</i>					
COURSE CODE	COURSE NAME	PRE-REQUISITE	Semester Offered		
			Fall	Winter	Spring
• IT 279	End User Support	IT 170		x	
• IT 370	Telecommunications	IT 170			x
• IT 375	Active Directory	IT 275, MA 140			x
• IT 470	Operating Systems Security	IT 320, IT 372		x	
• IT 472	Information Security	IT 372	x		

I _____, ID # _____ hereby declare my intention to complete a minor in Networking as part of my Information Technology Degree Requirements.

Signature: _____

Date: _____

2011-2012 ACADEMIC YEAR MINOR IN WEB AND DATABASE TECHNOLOGIES

In addition to all other Information Technology degree requirements, the *Web and Database Technologies Minor* requires successful completion of 21 credits in Information Technology courses.

This must consist of:

- Four (4) required Web and Database Technologies Minor Courses 12 credits
- Three (3) required Web and Database Technologies Minor Elective Courses 9 credits
- 21 credits**

Required Web and Database Technologies Minor Courses					
<i>12 credits required (courses may be counted as Major Area or Open Electives)</i>					
COURSE CODE	COURSE NAME	PRE-REQUISITE	Semester Offered		
			Fall	Winter	Spring
• IT 150	Web Design	IT 100 or IT 103	x	x	x
• IT 158	Web Applications	IT 100 or IT 103		x	
• IT 225	Unix/Linux	IT 100 or IT 103		x	x
• IT 430	Advanced Database Management Systems	IT 330	x		x

Required Web and Database Technologies Minor Elective Courses					
<i>9 credits required (courses may be counted as Major Area or Open Electives)</i>					
COURSE CODE	COURSE NAME	PRE-REQUISITE	Semester Offered		
			Fall	Winter	Spring
• IT 156	Multimedia	IT 100 or IT 103	x		x
• IT 250	Advanced Web Design	IT 150			x
• IT 257	Advanced Design Technology	IT 150, IT 156	x	x	
• IT 360	Java	IT 260	x		x
• IT 368	Web Scripting and Development	IT 160, IT 225		x	

I _____, ID # _____ hereby declare my intention to complete a minor in Web and Databases Technologies as part of my Information Technology Degree Requirements.

Signature: _____

Date: _____

2011-2012 ACADEMIC YEAR MINOR IN CYBER SECURITY AND FORENSICS

In addition to all other Information Technology degree requirements, the *Cyber Security and Forensics Minor* requires successful completion of 21 credits in cyber security and forensics related courses.

This must consist of:

- Five (5) required Cyber Security and Forensics Minor Courses 15 credits
 - Two (2) required Cyber Security and Forensics Minor Elective Courses 6 credits
- 21 credits**

Required Cyber Security and Forensics Minor Courses					
<i>15 credits required (courses may be counted as Major Area or Open Electives)</i>					
COURSE CODE	COURSE NAME	PRE-REQUISITE	Semester Offered		
			Fall	Winter	Spring
▪ CJ 101	Introduction to Criminal Justice		x	x	x
▪ CJ 160	Cyber Crime	IT 100 or IT 103, CJ 101		x	x
▪ IT 225	Unix/Linux	IT 100 or IT 103		x	x
▪ IT 472	Information Security	IT 372	x		
▪ IT 477	Network and Computer Forensics	IT 372		x	

Required Cyber Security and Forensics Minor Elective Courses					
<i>6 credits required (courses may be counted as Major Area or Open Electives)</i>					
COURSE CODE	COURSE NAME	PRE-REQUISITE	Semester Offered		
			Fall	Winter	Spring
▪ AC 150	Forensic Accounting		x	x	x
▪ LA 240	Criminology	LA 101 or LA 102	x	x	x
▪ CJ 317	Forensics Applied to Computer Investigations	CJ 160			x
▪ IT 387	Ethical Hacking	IT 320, IT 372 and Junior Standing	x		
▪ IT 388	Information System Threats, Attacks and Defenses	IT 372 and Junior Standing			x
▪ IT 470	Operating Systems Security	IT 320, IT 372		x	

I _____, ID # _____ hereby declare my intention to complete a minor in Cyber Security and Forensics as part of my Information Technology Degree Requirements.

Signature: _____

Date: _____

2011-2012 ACADEMIC YEAR MINOR IN HEALTH INFORMATICS

In addition to all other Health Services Administration degree requirements, the *Health Informatics Minor* requires successful completion of 21 credits in Health Services and Information Technology courses.

This must consist of:

- Four (4) required Health Services and Information Technology Minor courses 12 credits
- Three (3) required Health Services and Information Technology Minor 9 credits
- Elective Course 21 credits

Required Health Services and Information Technology Courses		
<i>12 credits required (courses may be counted as Major Area or Open Electives)</i>		
COURSE CODE	COURSE NAME	PRE-REQUISITE
▪ HA-135	Introduction in Health Informatics	
▪ IT-130	Database	IT-103 or IT-100
▪ HA-325	Computer Applications in Health Care I	IT-103, HA-301
▪ IT-170	Cisco I	IT-103 or IT-100

Required Health Services and Information Technology Minor Courses		
<i>9 credits required (courses may be counted as Major Area or Open Electives)</i>		
▪ HA-375	Computer Applications in Health Care II	HA-325
▪ IT-112	Technology of Presentations	IT-103 or IT-100
▪ IT-295	Systems Analysis and Design	Sophomore Standing
▪ IT-330	Database Management Systems	IT-130
▪ IT-390	Internship	Junior Standing

<p style="text-align: center;">2011-2012 ACADEMIC YEAR MINOR IN HOSPITALITY MANAGEMENT</p>

In addition to all other Business Management degree requirements, the *Hospitality Management Minor* requires successful completion of 21 credits in the minor area.

This must consist of:

- | | |
|---------------------------------------------------|------------------|
| ▪ Four (4) required Hospitality Minor courses | 12 credits |
| ▪ Three (3) Elective Hospitality Elective courses | <u>9 credits</u> |
| | 21 credits |

Hospitality Major Area Required Courses

12 credits required (courses may be counted as Major Area or Open Electives).

- | | |
|----------|----------------------------------|
| ▪ HP-102 | Rooms Division Management |
| ▪ HP-110 | Food & Beverage Management |
| ▪ HP-130 | Hospitality Law |
| ▪ HP-215 | Customer Service for Hospitality |

Hospitality Electives

<i>Minimum of 9 credits required (courses may be counted as Major Area or Open Electives). Students may choose any combination of hospitality courses to satisfy their electives.</i>

General Education

The following courses are strongly recommended.

- | | |
|----------|---------------------------|
| ▪ MG-211 | Human Resource Management |
| ▪ MG-216 | Labor Relations I |

2011-2012 ACADEMIC YEAR MINOR IN HUMAN SERVICES FOR B.S. STUDENTS IN CRIMINAL JUSTICE & PUBLIC HEALTH

In addition to all other Criminal Justice and Public Health degree requirements, the *Human Services* requires successful completion of 21 credits in Human Services related courses.

This must consist of:

- | | |
|----------------------------------------------------------|------------------|
| ▪ Five (5) required Human Services Minor courses | 15 credits |
| ▪ Two (2) required Human Services Minor Elective courses | <u>6 credits</u> |
| | 21 |

Required Human Services Minor Courses	
15 credits required (courses may be counted as Major Area or Open Electives).	
▪ LA-245	Introduction to Counseling Theory
▪ LA-247	Crisis Intervention
▪ CJ-305	Drugs in America
OR	
▪ LA 212	Drugs and Behavior
▪ LA-3XX	Introduction to Case Management
▪ LA-4XX	Multi-Cultural Diversity Competency
OR	
▪ HA-315	Diversity in the Health Care Workplace

Human Services Elective Minor Courses	
6 credits required (courses may be counted as Major Area or Open Electives).	
▪ LA-204	Psychological Disorders of Childhood
▪ LA-209	Social Issues
▪ LA-241	Juvenile Delinquency
▪ LA-246	Child Abuse
▪ LA-254	HIV/AIDS in Society
▪ LA-255	Lifespan Psychology
▪ LA-340	Social Deviance
▪ LA-345	Group Dynamics
▪ PH-116	Race, Ethnicity & Health
▪ PH-208	Maternal & Child Health
▪ PH-250	Gerontology
▪ CJ -312	Domestic Violence

2011-2012 ACADEMIC YEAR MINOR IN EMERGENCY MANAGEMENT FOR BS STUDENTS IN CRIMINAL JUSTICE

In addition to all other Criminal Justice degree requirements, the *Emergency Management* requires successful completion of 21 credits in Emergency Management related courses.

This must consist of:

- Seven required Emergency Management Minor courses 21 credits

Required Emergency Management Minor Courses	
21 credits required (courses may be counted as Major Area or Open Electives).	
▪ CJ-106	Introduction to Fire Science
▪ CJ-110	Contemporary Security Practices
▪ CJ-215	Event Risk Management and Safety
▪ CJ-301	Homeland Security and Counterterrorism
▪ CJ-324	Principles of Disaster Management
▪ CJ-480	Capstone <i>Emergency Management Specific Section</i>
▪ LA-247	Crisis Intervention