



Winter 2010 SEMESTER Registration Booklet

For assistance, please call Online Learning
(718) 933-6700, ext. 8592

Online Classes Begin on Wednesday, January 6th

To login to your Internet course(s),
please go to <http://angel.monroecollege.edu>

User ID: First letter of your first name, your entire last name, and the last four digits of college ID number

Password: First letter of your first name, first letter of your last name, and the last four digits of your social security number

Winter 2010 Semester Online Student Calendar

WEEK NUMBER	DATES
1	Wednesday, January 6 – Sunday, January 10, 2010 <ul style="list-style-type: none"> • Winter 2010 semester begins Wednesday, January 6th
2	Monday, January 11 – Sunday, January 17, 2010
3	Monday, January 18 – Sunday, January 24, 2010
4	Monday, January 25 – Sunday, January 31, 2010
5	Monday, February 1 – Sunday, February 7, 2010
6	Monday, February 8 – Sunday, February 14, 2010
7	Monday, February 15 – Sunday, February 21, 2010
8	Monday, February 22 – Sunday, February 28, 2010 <ul style="list-style-type: none"> • Winter 2010 midterms are conducted • Proctored midterms on Friday, February 26th and Saturday, February 27th • Spring 2010 Registration
9	Monday, March 1 – Sunday, March 7, 2010
10	Monday, March 8 – Sunday, March 14, 2010
11	Monday, March 15 – Sunday, March 21, 2010
12	Monday, March 22 – Sunday, March 28, 2010
13	Monday, March 29 – Sunday, April 4, 2010 <ul style="list-style-type: none"> • Student evaluations
14	Monday, April 5 – Tuesday, April 6, 2010 <ul style="list-style-type: none"> • Last day of classes – Tuesday, April 6, 2010
15	Wednesday, April 7, 2010 – Sunday, April 12, 2010 <ul style="list-style-type: none"> • Winter 2010 final examinations are conducted • Refer to your online professor for specific final examination dates and timeframes. • SEMESTER ENDS – Thursday, April 15, 2010

Please note this calendar is subject to change, as the college deems necessary.

Monroe College Online Learning Course System Requirements

ONLINE COURSE / E-MAIL REQUIREMENTS

- Students are required to have access to a reliable computer to access their online courses and college email, over the Internet, at home or at work with an ISP (Internet Service Provider) such as MSN, AOL, Roadrunner, Optimum, etc.
- Students are required to log into ANGEL, their online classroom, for lessons, course emails, online chats, etc.
- Students are required to log into and maintain their Monroe College email account, by deleting files when necessary, to ensure they can access college announcements.

SOFTWARE REQUIREMENTS

- Students who register in online courses need **Microsoft Office** (which includes Word, Excel, Access, PowerPoint, etc.) to complete their assignments and to view their professor's weekly lecture notes and other learning materials. Students will also download additional applications for multimedia and PDF files. **In addition, students who are registered for CP125-44: Electronic Spreadsheet Applications need Microsoft Office 2007.**
- A copy of the Microsoft Office CD may be purchased in the Bursar's Office. You may contact them at 718.933.6700, ext. 8239 for further information.

COMPUTER AND SYSTEM REQUIREMENTS

- ANGEL is designed to support the widest variety of operating systems and browsers. While ANGEL generally functions well in many browsers, the following are formally supported and tested:
 - With PCs running Windows OS: Internet Explorer, Firefox, and Mozilla
 - With Macs running OS X: Firefox and Mozilla
 - Windows 2000 or higher, 450 MHz Pentium Processor, 200 MB free on your hard disk, and 64 MB RAM or greater

FOR FURTHER ASSISTANCE, PLEASE E-MAIL THE HELP DESK AT:
helpdesk@monroecollege.edu or call 718-933-6700 ext. 8290

My Readiness Checklist

Please refer to the checklist below to assess your suitability and preparation for online learning:

- I have good self-discipline and work well on my own.
- I have good time management skills.
- I have access to a computer and the Internet.
- I can allocate a minimum of four hours of class work per week on the computer and on the Internet.
- I am able to work with little supervision.
- I can follow written instructions.
- I am not overwhelmed by detailed instructions.
- I can motivate myself to work, even with difficult tasks.
- I am comfortable communicating in writing.
- I do not procrastinate.
- I like to finish work that I have started.
- Even when class work becomes difficult, I do not get frustrated easily.
- I can follow technical instructions and would not be embarrassed to get technical help, if necessary.
- I have a basic understanding of creating and sending file attachments.
- I understand that attendance is mandatory.
- I commit to earning ANGEL certification.

Monroe College Online Learning

WINTER 2010 – Internet Course Offerings

SCHOOL OF BUSINESS AND ACCOUNTING BUSINESS COURSES

EB101-44 • Introduction to E-commerce
MG101-44 • Introduction to Business
MG101-45 • Introduction to Business
MG201-44 • Principles of Management
MG201-45 • Principles of Management
MG201-46 • Principles of Management
MG205-44 • Introduction to Management Science
MG205-45 • Introduction to Management Science
MG211-44 • Human Resource Management
MG211-45 • Human Resource Management
MG211-46 • Human Resource Management
MG212-44 • Business Ethics
MG212-45 • Business Ethics
MG213-44 • Organizational Behavior
MG216-44 • Labor Relations
MG216-45 • Labor Relations
MG230-44 • Project Management
MG240-44 • International Business
MG240-45 • International Business
MG252-44 • Recruitment and Selection
MG252-45 • Recruitment and Selection
MG260-44 • Entrepreneurship
MG260-45 • Entrepreneurship
MG260-46 • Entrepreneurship
MG330-44 • Organizational Theory
MG330-45 • Organizational Theory
MG330-46 • Organizational Theory
MG335-44 • Business Policy and Strategy
MK101-44 • Marketing
MK101-45 • Marketing
MK201-44 • Advertising
MK212-44 • Market Research
MK322-44 • Marketing Management
MK340-44 • International Marketing
MK342-44 • Consumer Behavior

SCHOOL OF BUSINESS AND ACCOUNTING ACCOUNTING AND FINANCE COURSES

BL101-44 • Business Law I
BL101-45 • Business Law I
BL102-44 • Business Law II
AC161-44 • Principles of Accounting I **RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY**
AC231-44 • Federal Income Tax I **RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY**

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Monroe College Online Learning

WINTER 2010 – Internet Course Offerings

SCHOOL OF BUSINESS AND ACCOUNTING ACCOUNTING AND FINANCE COURSES

EC201-44 • Macroeconomics
 EC201-45 • Macroeconomics
 EC203-44 • Microeconomics
 FA302-44 • Principles of Finance
 FA304-44 • Money and Banking
 FA304-45 • Money and Banking

KING GRADUATE SCHOOL OF BUSINESS

MG650-144 • Managing Information Technology Across the Enterprise
 MG660-144 • Strategic Marketing
 MG680-144 • Operational Excellence
 MG750-144 • Project Management
 MK755-144 • International Marketing

SCHOOL OF HOSPITALITY MANAGEMENT AND CULINARY ARTS

HP101-44 • Introduction to the Hospitality Industry**RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY**
 HP110-44 • Food and Beverage Division Management**RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY**
 HP120-44 • Travel and Tourism
 HP130-44 • Hospitality Law
 HP201-44 • Technology For Hospitality
 HP210-44 • Hospitality Purchasing Management

MATHEMATICS

MA127-44 • Quantitative Methods
 MA130-44 • Intermediate Algebra
 MA135-44 • Statistical Applications
 MA140-44 • College Algebra
 MA145-44 • Statistics for Business Decisions I

SCHOOL OF INFORMATION TECHNOLOGY

BT101-45 • Business Applications Essentials
 BT160-44 • Word Processing I
 CP101-44 • Introduction to Information Processing
 CP101-45 • Introduction to Information Processing
 CP117-44 • Programming Logic Using C++
 CP125-44 • Electronic Spreadsheet Applications
 CP125-45 • Electronic Spreadsheet Applications
 CP125-46 • Electronic Spreadsheet Applications
 CP130-44 • Database Applications
 CP255-44 • Advanced Spreadsheet
 CP330-44 • Database Management Systems

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Monroe College Online Learning

WINTER 2010 – Internet Course Offerings

SCHOOL OF INFORMATION TECHNOLOGY

CP335-44 • Telecommunications

CP415-44 • IT Project Management

CT155-44 • Computer Software

CT290-44 • Internship I

CT290-46 • Internship I

SCHOOL OF ALLIED HEALTH PROFESSIONS

MEDICAL ADMINISTRATION

HA101-44 • Introduction to Health Care

HA101-45 • Introduction to Health Care

HA102-44 • Health Office Operations

HA102-45 • Health Office Operations

HA106-44 • Introduction to Contemporary Health Issues**RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY**

HA115-44 • Women's Health

HA115-45 • Women's Health

HA115-46 • Women's Health

HA140-44 • Introduction to Medical Coding

HA240-44 • Medical Office Insurance and Billing Procedures

HA250-44 • Intro to Gerontology

HA255-44 • Health and Human Behavior

HA295-44 • Concepts of Managed Care

HA301-45 • Management in Healthcare I **RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY**

HA302-44 • Management in Healthcare II

HA310-44 • The Continuum of Care

HA315-44 • Diversity in Healthcare Workplace

HA370-44 • Environmental Health Issues

HA435-44 • Performance Improvement in Health

HA440-44 • Healthcare Finance

HA445-44 • Public Health Systems

LA212-44 • Drugs and Behavior

LA212-45 • Drugs and Behavior

LA254-44 • HIV/Aids in Society

LA345-44 • Group Dynamics

SCHOOL OF ALLIED HEALTH PROFESSIONS

MEDICAL ASSISTING

HC125-44 • Introduction to Medical Terminology and Body Systems

SC106-45 • Environmental Science

ENGLISH AND SOCIAL SCIENCES

EN109-44 • Expository Writing

EN109-45 • Expository Writing

EN110-44 • Composition and Literature

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Monroe College Online Learning

WINTER 2010 – Internet Course Offerings

ENGLISH AND SOCIAL SCIENCES

EN110-45 • Composition and Literature
EN110-46 • Composition and Literature
EN205-44 • Business Writing
EN205-45 • Business Writing
EN205-47 • Business Writing
EN205-48 • Business Writing
EN205-49L • Business Writing
LA100-44 • College Strategy and Career Development
LA101-44 • Introduction to Psychology
LA101-45 • Introduction to Psychology
LA102-44 • Introduction to Sociology
LA102-45 • Introduction to Sociology
LA103-45 • Introduction to Political Science
LA103-46 • Introduction to Political Science
LA104-44 • Developmental Psychology
LA105-44 • Marriage and the Family
LA105-45 • Marriage and the Family
LA105-46 • Marriage and the Family
LA106-44 • Sex and Gender
LA106-45 • Sex and Gender
LA106-46 • Sex and Gender
LA106-47 • Sex and Gender
LA107-44 • Introduction to Civil Rights Law
LA108-44 • Psychology of Abnormal Behavior
LA108-45 • Psychology of Abnormal Behavior
LA108-46 • Psychology of Abnormal Behavior
LA120-44 • Speech Communications
LA130-44 • American History I
LA130-46 • American History I
LA131-45 • American History II
LA135-44 • Caribbean History
LA135-45 • Caribbean History

SCHOOL OF CRIMINAL JUSTICE

CJ101-44 • American Criminal Justice System
CJ102-44 • Introduction to Law Enforcement & Public Safety
CJ105-44 • Introduction to Corrections
CJ120-44 • Introduction to Probation and Parole
CJ200-44 • Criminal Law
CJ210-44 • Criminal Investigation
CJ250-44 • Organized Crime
CJ292-44 • Seminar in Criminal Justice Studies
CJ300-45 • Current Issues in Criminal Justice
CJ301-44 • Homeland Security

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Monroe College Online Learning

WINTER 2010 – Internet Course Offerings

SCHOOL OF CRIMINAL JUSTICE

CJ310-44 • Youth Gangs

CJ310-45 • Youth Gangs

CJ315-44 • Ethical Issues in Criminal Justice

CJ315-45 • Ethical Issues in Criminal Justice

CJ320-44 • Diversity in the Criminal Justice System

CJ320-45 • Diversity in the Criminal Justice System

CJ325-44 • Homicide Investigation

CJ330-44 • The Police and the Community

CJ450-44 • Research Methods in Criminal Justice

CJ492-44 • Senior Thesis

LA240-44 • Introduction to Criminology

LA241-45 • Juvenile Delinquency

LA242-44 • Victimology

LA242-45 • Victimology

LA243-44 • Introduction to Human Services

LA243-45 • Introduction to Human Services

LA245-44 • Counseling Theory