MONROE COLLEGE

Online Learning

Personal freedom to learn

anytime – anywhere.

Fall 2010 SEMESTER

Registration Booklet

For assistance, please call Online Learning
(718) 933-6700, ext. 8592

Internet Classes Begin on Tuesday, September 7th

To login to your Internet course(s),
please go to http://elearning.monroecollege.edu

User ID: First letter of your first name, your entire last name, and the last four digits of college ID number

Password: First letter of your first name, first letter of your last name, and the last four digits of your social security number

Fall 2010 Semester Online Student Calendar

WEEK NUMBER	DATES
1	Wednesday, September 8 – Sunday, September 12, 2010 • **Fall 2010 semester begins Wednesday, September 8th**
2	Monday, September 13 – Sunday, September 19, 2010
3	Monday, September 20 – Sunday, September 26, 2010
4	Monday, September 27 – Sunday, October 3, 2010
5	Monday, October 4 – Sunday, October 10, 2010
6	Monday, October 11 – Sunday, October 17, 2010
7	Monday, October 18 – Sunday, October 24, 2010
8	Monday, October 25 – Sunday, October 31, 2010 • **Fall 2010 midterms are conducted** • **Proctored midterms on Friday, Oct. 29th and Saturday, Oct. 30, 2010** • **Winter 2011 Registration**
9	Monday, November 1 – Sunday, November 7, 2010
10	Monday, November 8 – Sunday, November 14, 2010 • **Student evaluations: Mon., Nov. 8th to Wed., Nov. 10th**
11	Monday, November 15 – Sunday, November 21, 2010
12	Monday, November 22 – Sunday, November 28, 2010
13	Monday, November 29 – Sunday, December 5, 2010
14	Monday, December 6 – Tuesday, December 7, 2010 • **Last day of classes – Tuesday, December 8, 2010**
15	Wednesday, Dec. 8 – Sunday, Dec. 12, 2010 • **Fall 2010 final examinations are conducted** • **Refer to your online professor for specific final examination dates and timeframes.** • **SEMESTER ENDS – Thursday, Dec. 16, 2010**

Please note this calendar is subject to change, as the college deems necessary.

Monroe College Online Learning Course System Requirements

ONLINE COURSE/E-MAIL REQUIREMENTS

- Students are required to have access to a reliable computer to access their online courses and college email, over the Internet, at home or at work with an ISP (Internet Service Provider) such as MSN, AOL, Roadrunner, Optimum, etc.
- Students are required to log into ANGEL, their online classroom, for lessons, course emails, online chats, etc.
- Students are required to log into and maintain their Monroe College email account, by deleting files when necessary, to ensure they can access college announcements.

SOFTWARE REQUIREMENTS

- Students who register in online courses need **Microsoft Office** (which includes Word, Excel, Access, PowerPoint, etc.) to complete their assignments and to view their professor's weekly lecture notes and other learning materials. Students will also download additional applications for multimedia and PDF files. **In addition, students who are registered for CP125-44: Electronic Spreadsheet Applications need Microsoft Office 2007.**
- A copy of the Microsoft Office CD may be purchased in the Bursar's Office. You may contact them at 718.933.6700, ext. 8239 for further information.

COMPUTER AND SYSTEM REQUIREMENTS

- ANGEL is designed to support the widest variety of operating systems and browsers. While ANGEL generally functions well in many browsers, the following are formally supported and tested:
    - With PCs running Windows OS: Internet Explorer, Firefox, and Mozilla
    - With Macs running OS X: Firefox and Mozilla; Safari is not compatible.
    - Windows 2000 or higher, 450 MHz Pentium Processor, 200 MB free on your hard disk, and 64 MB RAM or greater

FOR FURTHER ASSISTANCE, PLEASE E-MAIL THE HELP DESK AT:

helpdesk@monroecollege.edu or call 718-933-6700 ext. 8290

My Readiness Checklist

Please refer to the checklist below to assess your suitability and preparation for online learning:

- ☐ I have good self-discipline and work well on my own.
- ☐ I have good time management skills.
- ☐ I have access to a computer and the Internet.
- ☐ I can allocate a minimum of four hours of class work per week on the computer and on the Internet.
- ☐ I am able to work with little supervision.
- ☐ I can follow written instructions.
- ☐ I am not overwhelmed by detailed instructions.
- ☐ I can motivate myself to work, even with difficult tasks.
- ☐ I am comfortable communicating in writing.
- ☐ I do not procrastinate.
- ☐ I like to finish work that I have started.
- ☐ Even when class work becomes difficult, I do not get frustrated easily.
- ☐ I can follow technical instructions and would not be embarrassed to get technical help, if necessary.
- ☐ I have a basic understanding of creating and sending file attachments.
- ☐ I understand that attendance is mandatory.
- ☐ I commit to earning ANGEL certification.

Monroe College Online Learning

FALL 2010 – Internet Course Offerings

SCHOOL OF BUSINESS AND ACCOUNTING

BUSINESS COURSES

EB101-44 • Introduction to E-commerce
MG101-44 • Introduction to Business
MG101-45 • Introduction to Business
MG101-46 • Introduction to Business
MG201-44 • Principles of Management
MG201-45 • Principles of Management
MG201-46 • Principles of Management
MG205-44 • Introduction to Management Science
MG205-45 • Introduction to Management Science
MG211-44 • Human Resource Management
MG211-45 • Human Resource Management
MG211-46 • Human Resource Management
MG211-47 • Human Resource Management
MG212-44 • Business Ethics
MG212-45 • Business Ethics
MG213-44 • Organizational Behavior
MG216-44 • Labor Relations
MG217-45 • Compensation/Benefit Admin
MG230-44 • Project Management
MG231-44 • Project Management Applications
MG240-44 • International Business
MG240-45 • International Business
MG250-44 • H.R. Development
MG252-44 • Recruitment and Selection
MG260-44 • Entrepreneurship
MG260-45 • Entrepreneurship
MG260-46 • Entrepreneurship
MG330-44 • Organizational Theory
MG330-45 • Organizational Theory
MG335-44 • Business Policy and Strategy
MG335-45• Business Policy and Strategy
MG350-44 • International Human Resources
MG352-44 • HR Information Technology
MG360-44 • Benefits
MK101-44 • Marketing
MK101-45 • Marketing
MK201-44 • Advertising
MK201-45• Advertising
MK203-44 • Salesman
MK322-44 • Marketing Management
MK340-44 • International Marketing

SCHOOL OF BUSINESS AND ACCOUNTING

ACCOUNTING AND FINANCE COURSES

AC161-44 • Principles of Accounting I *****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY*****
AC231-44 • Federal Income Tax I *****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY*****

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Monroe College Online Learning

FALL 2010 – Internet Course Offerings

SCHOOL OF BUSINESS AND ACCOUNTING

ACCOUNTING AND FINANCE COURSES

BL101-44 • Business Law I
BL101-45 • Business Law I
BL102-44 • Business Law II
EB101-44 • Introduction to E-Commerce
EC201-44 • Macroeconomics
EC203-44 • Macroeconomics
EC203-45 • Microeconomics
FA302-44 •Principles of Finance
FA302-45• Principles of Finance
FA304-44 • Money and Banking
FA304-45 • Money and Banking

KING GRADUATE SCHOOL OF BUSINESS

MG650-144 • Managing Information Technology Across the Enterprise
MG660-144 • Strategic Marketing
MG680-144 • Operational Excellence
MG750-144 • Project Management

SCHOOL OF HOSPITALITY MANAGEMENT AND CULINARY ARTS

HP101-45• Introduction to the Hospitality Industry
HP110-44 • Food and Beverage Division Management**RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY****
HP120-44 • Travel and Tourism
HP130-44 •Hospitality Law
HP210-44 • Hospitality Purchasing Management
HP215-44 • Costumer Service
HP310-44 • Sales and Marketing
HP395-44 • HPCA Corporate Internship

MATHEMATICS

MA127-44 • Quantitative Methods
MA130-44 • Intermediate Algebra
MA135-44 • Statistical Applications
MA140-44 • College Algebra
MA145-44 • Statistics for Business Decisions I

SCHOOL OF INFORMATION TECHNOLOGY

BT101-45 • Business Applications Essentials
BT160-44 • Word Processing I
BT230-44 •Integrated Business Applications
CP101-44 • Introduction to Information Processing
CP117-44 • Programming Logic Using C++
CP125-44 • Electronic Spreadsheet Applications
CP130-44 • Database Applications
CP215-44 • Visual Basic
CP216-44 • Advanced C++
CP217-44 • Web Design
CP223-44 • Computer Hardware Technology

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Monroe College Online Learning

FALL 2010 – Internet Course Offerings

SCHOOL OF INFORMATION TECHNOLOGY

CP255-44 • Advanced Spreadsheet
CP270-44 • CISCO I Networking Basics
CP303-44 • Operating Systems
CP315-44 • Management Information Systems
CP330-44 • Database Management Systems
CP335-44 • Telecommunications
CP360-44 • Computer Security
CP415-44 • IT Project Management
CT101-44 • Introduction to Information Tech.
CT290-44 • Internship I

SCHOOL OF ALLIED HEALTH PROFESSIONS
MEDICAL ADMINISTRATION

HA101-44 •Introduction to Healthcare
HA106-44 • Introduction to Contemporary Health Issues
HA115-45 • Women's Health
HA140-44 • Introduction to Medical Coding
HA206-44 • Community Health Service
HA240-44 • Medical Office Insurance and Billing Procedures
HA295-44 • Concepts of Managed Care
HA301-45* • Management in Healthcare I ***RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY**
HA302-44 • Management in Healthcare II
HA310-44 • The Continuum of Care
HA315-44 • Diversity in Healthcare Workplace
HA330-44 • Ethical & Legal Issues in Healthcare
HA435-45 • Performance Improvement in Health
HA440-44 • Healthcare Finance
HA445-44 • Public Health Systems
HA450-45•Research Method. In Healthcare
LA212-44 • Drugs and Behavior
LA212-45 • Drugs and Behavior
LA254-44 •HIV/Aids in Society

SCHOOL OF ALLIED HEALTH PROFESSIONS
PUBLIC HEALTH

PH480-44 • Research Methods in Public Health

SCHOOL OF ALLIED HEALTH PROFESSIONS
MEDICAL ASSISTING

HC108-44 • Anatomy and Physiology
HC126-44 • Medical Terminology for Medical Assisting

ENGLISH AND SOCIAL SCIENCES

EN109-44 • Expository Writing
EN109-45 • Expository Writing
EN109-46• Expository Writing
EN110-44 • Composition and Literature
EN110-45 • Composition and Literature
EN110-46 • Composition and Literature
EN205-44 • Business Writing
EN205-45 • Business Writing
EN205-46 • Business Writing

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Monroe College Online Learning

FALL 2010 – Internet Course Offerings

ENGLISH AND SOCIAL SCIENCES

EN205-47• Business Writing
EN205-48 • Business Writing
EN205-49L • Business Writing
LA100-44 • College Strategy and Career Development
LA101-44• Introduction to Psychology
LA101-45• Introduction to Psychology
LA101-46• Introduction to Psychology
LA102-44• Introduction to Sociology
LA102-45• Introduction to Sociology
LA102-46• Introduction to Sociology
LA103-44 • Introduction to Political Science
LA103-45 • Introduction to Political Science
LA103-46 • Introduction to Political Science
LA104-44 • Developmental Psychology
LA104-45 • Developmental Psychology
LA105-44 • Marriage and the Family
LA105-45 • Marriage and the Family
LA105-46 • Marriage and the Family
LA106-44 • Sex and Gender
LA106-45 • Sex and Gender
LA106-46 • Sex and Gender
LA106-47 • Sex and Gender
LA106-48 • Sex and Gender
LA107-44 • Introduction to Civil Rights Law
LA108-44 • Psychology of Abnormal Behavior
LA108-45 • Psychology of Abnormal Behavior
LA108-46 • Psychology of Abnormal Behavior
LA111-44•Introduction to Cultural Anthropology
LA130-44 • American History I
LA130-46 • American History I
LA131-45 • American History II
LA135-44 • Caribbean History
LA135-45 • Caribbean History

SCHOOL OF CRIMINAL JUSTICE

CJ101-44 • Introduction to Criminal Justice
CJ101-45 • Introduction to Criminal Justice
CJ105-44 • Introduction to Corrections
CJ120-44 • Introduction to Probation and Parole
CJ200-44 • Criminal Law
CJ205-44 • Criminal Procedure and Practice
CJ210-44• Criminal Investigation
CJ210-45•Criminal Investigation
CJ250-44• Organized Crime
CJ292-44• Seminar in C.J. Studies
CJ300-44•Current Issues in C.J.
CJ301-44•Homeland Security
CJ310-44• Youth Gangs
CJ310-45• Youth Gangs
CJ315-44 • Ethical Issues in Criminal Justice

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FALL 2010 – Internet Course Offerings

SCHOOL OF CRIMINAL JUSTICE
CJ320-44 • Diversity in the Criminal Justice System
CJ320-45 • Diversity in the Criminal Justice System
CJ325-44 • Homicide Investigation
CJ330-44 • The Police and the Community
CJ450-44 • Research Methods in Criminal Justice
CJ320-45 • Diversity in the Criminal Justice System
CJ492-44 • Senior Thesis
LA240-44 • Introduction to Criminology
LA240-45 • Introduction to Criminology
LA241-44•Juvenile Delinquency
LA241-45 • Juvenile Delinquency
LA242-44 • Victimology
LA242-45• Victimology
LA243-44 • Introduction to Human Services
LA243-45 • Introduction to Human Services
LA245-44 • Counseling Theory
LA345-44 • Group Dynamics