2010-2011 ACADEMIC YEAR
MINORS FOR BBA STUDENTS

The minors listed below are available to BBA students majoring in

Accounting
Business Management
Information Technology
Health Services Administration
Hospitality Management

- ***FINANCE***
- ****FORENSIC ACCOUNTING***
- ***HUMAN RESOURCES***
- ***MARKETING***
- ***PROJECT MANAGEMENT***
- ***ENTREPRENEURSHIP***
- ***RETAILING***
- ***NETWORKING (For I.T. Majors only)***
- ***WEB AND DATABASE TECHNOLOGIES (For I.T. Majors only)***
- ***HEALTH INFORMATICS (For H.S.A. Majors Only)***
- ***HOSPITALITY MANAGEMENT & THE CULINARY ARTS***

***Criminal Justice Majors may Minor in Forensic Accounting**

2010-2011 ACADEMIC YEAR
MINOR IN FINANCE

In addition to all other Business Management degree requirements, the ***Finance Minor*** requires successful completion of 21 credits in Finance courses.

This must consist of:

▪ Six required Finance Minor courses	18 credits
▪ A minimum of One Finance Minor Elective Course	3 credits
	21 credits

Required Finance Minor Courses 18 credits required (courses may be counted as Major Area or Open Electives).	
▪ AC-162	Principles of Accounting II
▪ AC-330	Intermediate Accounting I
▪ FA-304	Money and Banking
▪ FA-305	Corporate Finance
▪ FA-308	Financial Management
▪ FA-310	Investment Analysis

Finance Minor Recommended Elective Courses Minimum of 3 credits required (courses may be counted as Major Area or Open Electives).	
▪ FA-320	Quantitative Analysis & Forecasting
▪ FA-361	International Finance

2010-2011 ACADEMIC YEAR
MINOR IN FORENSIC ACCOUNTING

In addition to all other degree requirements, the ***Forensic Accounting minor*** requires successful completion of 21 credits in Forensic Accounting courses.

This must consist of:

▪ Six required Forensic Accounting Minor courses	18 credits
▪ A minimum of One Forensic Accounting minor elective course	3 credits
	21 credits

Required Forensic Accounting Courses 18 credits required (courses may be counted as Major Area or Open Electives).	
▪ AC-150	Fundamentals of Forensic Accounting
▪ AC-162	Principles of Accounting II
▪ AC-330	Intermediate Accounting I
▪ AC-336	Fraud Prevention, Detection, and Investigation
▪ AC-338	Fraud Criminology, Civilly and Litigation
▪ AC-401	Fraud Auditing and Forensic Accounting

Forensic Accounting Minor Recommended Elective Courses Minimum of 3 credits required (courses may be counted as Major Area or Open Electives).	
▪ AC-410	Advanced Fraud Investigation
▪ AC-450	Forensic Accounting Computer Fraud/IT Auditing

▪ CP-255	Advanced Excel is also strongly recommended for all students who minor in Forensic Accounting.

I _____ hereby declare my intention to complete a minor in Project Management, and as part of my Business Management Degree Requirements.

Signature: _____

Date: _____

2010-2011 ACADEMIC YEAR
MINOR IN HUMAN RESOURCES

In addition to all other Business Management degree requirements, the ***Human Resources Minor*** requires successful completion of 21 credits in Human Resources courses, after completing Human Resources Management (MG-211).

This must consist of:

▪ Five (5) required Human Resources Minor courses	15 credits
▪ A minimum of two (2) Human Resources Minor Elective Course	6 credits
	21 credits

Required Human Resources Minor Courses

15 credits required (courses may be counted as Major Area or Open Electives)

COURSE CODE	COURSE NAME	PRE-REQUISITE
▪ MG 216	Labor Relations	MG 211
▪ MG 217	Compensation and Benefits	MG 211
▪ MG 250	Human Resources Development	MG 211
▪ MG 252	Recruitment and Selection	MG 211
▪ MG 350	International Human Resources	MG 211

Human Resources Minor Recommended Elective Courses

Minimum of 6 credits required (courses may be counted as Major Area or Open Electives)

COURSE CODE	COURSE NAME	PRE-REQUISITE
▪ MG 213	Organizational Behavior	MG 211
▪ MG 352	Human Resources Information Systems Management	MG 211
▪ MG 354	Occupational Health & Safety	MG 250
▪ MG 356	Legal Environment of Human Recourses	MG 250
▪ MG 358	Personnel Training	MG 250
▪ MG 360	Benefits	MG 250

I _____ hereby declare my intention to complete a minor in Human Resources, and as part of my Business Management Degree Requirements.

Signature: _____

Date: _____

2010-2011 ACADEMIC YEAR
MINOR IN ENTREPRENEURSHIP

In addition to all other Business Management degree requirements, the *Entrepreneurship Minor* requires successful completion of 21 credits in Entrepreneurship courses after completion of the MG 201 Principles of Management.

This must consist of:

▪ Five (5) required Entrepreneurship Minor courses	15 credits
▪ A minimum of Two (2) Entrepreneurship Minor Elective Course	6 credits
	21 credits

Required Entrepreneurship Minor Courses 15 credits required (courses may be counted as Major Area or Open Electives).		
• MG-203	Introduction to E-Commerce	
• MG-204	Managing the Small Business	
• MG-260	Entrepreneurship	
• MK-204	Entrepreneurial Marketing	
• MK-212	Market Research	

Entrepreneurship Minor Recommended Elective Courses Minimum of 6 credits required (courses may be counted as Major Area or Open Electives).		
• MG-265	New Venture Financing	
• MG-290	Cooperative Education	
• MK-205	Retail Management	
• MK-206	Marketing on the Internet	

2010-2011 ACADEMIC YEAR
MINOR IN MARKETING

In addition to all other Business Management degree requirements, the ***Marketing Minor*** *requires* successful completion of 21 credits in Marketing courses.

This must consist of:

• Five (5) required Marketing Minor courses	15 credits
• A minimum of two (2) Marketing Elective Courses	6 credits
	21 credits

Required Marketing Minor Courses 15 credits required (courses may be counted as Major Area or Open Electives).	
• MK-201	Advertising
• MK-205	Retail Management
• MK-212	Market Research
• MK-322	Market Strategy
• MK-342	Consumer Behavior

Marketing Minor Recommended Elective Courses Minimum of 6 credits required (courses may be counted as Major Area or Open Electives)	
• MG-203	E- Commerce
• MK-202	Salesmanship
• MK-203	Product Development
• MK-204	Entrepreneurial Marketing
• MK-340	International Marketing

2010-2011 ACADEMIC YEAR
MINOR IN PROJECT MANAGEMENT

In addition to all other Business Management degree requirements, the ***Project Management Minor*** requires successful completion of 21 credits in Project Management and business related courses, after completing Introduction to Product Management (MG-230).

This must consist of:

- Five (5) required Project Management courses — 15 credits
- A minimum of two (2) Minor Elective Course — 6 credits

21 credits

Project Management Minor Courses *15 credits required (courses may be counted as Major Area or Open Electives)*		
COURSE CODE	**COURSE NAME**	**PRE-REQUISITE**
▪ MG 205	Intro to Management Science	CP-125
▪ MG 285	Integrating Business Concepts	
▪ MG 231	Project Management Application	MG 230
▪ MG 233	Advanced Project Management	MG 230, 231
▪ MG 234	Comprehensive Project Management	MG 230, 231, 233

Project Management Minor Recommended Elective Courses Minimum of 6 credits required (courses may be counted as Major Area or Open Electives)		
COURSE CODE	**COURSE NAME**	**PRE-REQUISITE**
▪ CP 255	Advanced Spreadsheet	CP 125
▪ MG 212	Business Ethics	
▪ MG 213	Organizational Behavior	MG 211
▪ MG 350	International Human Resources	MG 250

I _____ hereby declare my intention to complete a minor in Project Managenent, and as part of my Business Management Degree Requirements.

Signature: _____

Date: _____

2010-2011 ACADEMIC YEAR
MINOR IN RETAIL MANAGEMENT

In addition to all other Business Management degree requirements, the ***Retailing Minor*** *requires* successful completion of 21 credits in Retailing courses after completing MK 101, Introduction to Marketing.

This must consist of:

▪ Five (5) required Retailing Minor courses	15 credits
▪ A minimum of two (2) Entrepreneurship Minor Elective Course	6 credits
	21 credits

Required Retailing Minor Courses 15 credits required (courses may be counted as Major Area or Open Electives).	
▪ MG-203	E-Commerce
▪ MK-202	Salesmanship
▪ MK-205	Retail Management
▪ MK-207	Multi-channel Retailing
▪ MK-342	Consumer Behavior

Entrepreneurship Minor Recommended Elective Courses Minimum of 6 credits required (courses may be counted as Major Area or Open Electives)	
▪ MK-203	Product Development
▪ MK-206	Marketing on the Internet
▪ MK-209	Retail Operations
▪ MK-212	Market Research
▪ MK-340	International Marketing

2010-2011 ACADEMIC YEAR
MINOR IN NETWORKING

In addition to all other Information Technology degree requirements, the ***Networking Minor*** *requires* successful completion of 21 credits in Information Technology courses.

This must consist of:

• Four (4) required Networking Minor courses	12 credits
• Three (3) required Networking Minor Elective Course	9 credits
	21 credits

Required Networking Minor Courses *12 credits required (courses may be counted as Major Area or Open Electives)*		
COURSE CODE	**COURSE NAME**	**PRE-REQUISITE**
• CP280	Cisco III	CP275
• CP285	Cisco IV	CP280
• CP225	Unix/Linux	CP101 or CT101
• CP321	Networking in a Windows Environment	CP270

Required Networking Minor Elective Courses *9 credits required (courses may be counted as Major Area or Open Electives)*		
COURSE CODE	**COURSE NAME**	**PRE-REQUISITE**
• CP227	End User Support	CP270
• CP403	Operating Systems Security	CP303, CP360
• CP423	Active Directory	CP321, MA140
• CP460	Wireless Technology	CP321 or CP275
• CP470	Information Security	CP360

I _____ hereby declare my intention to complete a minor in Networking, and as part of my Information Technology Degree Requirements.

Signature: _____

Date: _____

2010-2011 ACADEMIC YEAR
MINOR IN WEB AND DATABASE TECHNOLOGIES

In addition to all other Information Technology degree requirements, the ***Web and Database Technologies Minor*** *requires* successful completion of 21 credits in Information Technology courses.

This must consist of:

• Four (4) required Web and Database Technologies Minor courses	12 credits
• Three (3) required Web and Database Technologies Minor Elective Course	9 credits
	21 credits

Required Web and Database Technologies Minor Courses *12 credits required (courses may be counted as Major Area or Open Electives)*		
COURSE CODE	**COURSE NAME**	**PRE-REQUISITE**
• CP217	Web Design	CP101 or CT101
• CP225	Unix/Linux	CP101 or CT101
• CP345	Web Applications	CP101 or CT101
• CP430	Advanced Database Management Systems (Using Oracle)	CP330

Required Web and Database Technologies Minor Elective Courses *9 credits required (courses may be counted as Major Area or Open Electives)*		
COURSE CODE	**COURSE NAME**	**PRE-REQUISITE**
• CP231	Multimedia	CP101 or CT101
• CP248	Web Scripting and Development	CP117, CP225
• CP317	Advanced Web Design	CP217
• CP318	Java	CP216
• CT260	Advanced Design Technology	CP217, CP231

I _____ hereby declare my intention to complete a minor in Web and Database Technologies, and as part of my Information Technology Degree Requirements.

Signature: _____

Date: _____

2010-2011 ACADEMIC YEAR
MINOR IN HEALTH INFORMATICS

In addition to all other Health Services Administration degree requirements, the ***Health Informatics Minor*** *requires* successful completion of 21 credits in Health Services and Information Technology courses.

This must consist of:

- Four (4) required Health Services and Information Technology Minor courses — 12 credits
- Three (3) required Health Services and Information Technology Minor Elective Course — 9 credits

21 credits

Required Health Services and Information Technology Courses *12 credits required (courses may be counted as Major Area or Open Electives)*		
COURSE CODE	**COURSE NAME**	**PRE-REQUISITE**
• HA135	Introduction in Health Informatics	
• CP130	Database	CP101 or CT101
• HA325	Computer Applications in Health Care I	CP101, HA301
• CP270	Cisco I	CP101 or CT101

Required Health Services and Information Technology Minor Courses *9 credits required (courses may be counted as Major Area or Open Electives)*		
• HA375	Computer Applications in Health Care II	HA325
• BT220	Technology of Presentations	CP101 or CT101
• CP295	Systems Analysis and Design	Sophomore Standing
• CP330	Database Management Systems	CP130
• CT390	Internship	Junior Standing

2010-2011 ACADEMIC YEAR
MINOR IN
HOSPITALITY MANAGEMENT & THE CULINARY ARTS

In addition to all other Business Management degree requirements, the ***Hospitality& The Culinary Arts Minor*** requires successful completion of 21 credits in the minor area.

This must consist of:

▪ Four (4) required Hospitality & The Culinary Arts Minor courses	12 credits
▪ Three (3) Elective Hospitality & The Culinary Arts Elective courses	9 credits
	21 credits

Hospitality and The Culinary Arts Major Area Required Courses

12 credits required (courses may be counted as Major Area or Open Electives).	
▪ HP-102	Rooms Division Management
▪ HP-110	Food & Beverage Management
▪ HP-130	Hospitality Law
▪ HP-215	Customer Service for Hospitality and Culinary Managers

Hospitality and The Culinary Arts Electives

Minimum of 9 credits required (courses may be counted as Major Area or Open Electives). Students may choose any combination of hospitality and/or culinary courses to satisfy their electives.

General Education

The following courses are strongly recommended.	
▪ MG-211	Human Resource Management
▪ MG-216	Labor Relations I