



Winter 2009 SEMESTER

Registration Booklet

For assistance, please call Online Learning
(718) 933-6700, ext. 8592

Internet Classes Begin on Wednesday, January 7th

To login to your Internet course(s),
please go to <http://angel.monroecollege.edu>

User ID: First letter of your first name, your entire last name, and the last four digits of college ID number.
For example, ***jsmith1234***

Password: First letter of your first name, first letter of your last name, and the last four digits of your social security number
For example, ***js3243***

Winter 2009 Semester Online Student Calendar

| WEEK # | DATES |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Monday, December 15, 2008 <ul style="list-style-type: none"> • Students may purchase textbooks Tuesday, January 6, 2009 <ul style="list-style-type: none"> • Students have access to their online courses |
| 1 | Wednesday, January 7 – Sunday, January 11, 2009 <ul style="list-style-type: none"> • Winter 2009 semester begins on January 7th |
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| 2 | Monday, January 12 – Sunday, January 18, 2009 |
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| 3 | Monday, January 19 – Sunday, January 25, 2009 |
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| 4 | Monday, January 26 – Sunday, February 1, 2009 |
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| 5 | Monday, February 2 – Sunday, February 8, 2009 |
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| 6 | Monday, February 9 – Sunday, February 15, 2009 |
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| 7 | Monday, February 16 – Sunday, February 22, 2009 |
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| 8 | Monday, February 23 – Sunday, March 1, 2009 <ul style="list-style-type: none"> • Winter 2009 midterms are conducted • Spring 2009 Registration |
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| 9 | Monday, March 2 – Sunday, March 8, 2009 |
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| 10 | Monday, March 9 – Sunday, March 15, 2009 <ul style="list-style-type: none"> • Student evaluations |
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| 11 | Monday, March 16 – Sunday, March 22, 2009 |
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| 12 | Monday, March 23 – Sunday, March 29, 2009 |
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| 13 | Monday, March 30 – Sunday, April 5, 2009 |
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| 14 | Monday, April 6 – Tuesday, April 7, 2009 <ul style="list-style-type: none"> • Last day of classes – Tuesday, April 7th |
| | |
| 15 | Wednesday, April 8 – Tuesday, April 14, 2009 <ul style="list-style-type: none"> • Winter 2009 final examinations are conducted • Refer to your online professor for specific final examination dates and timeframes. • SEMESTER ENDS – Thursday, April 16, 2009 |

Please note this calendar is subject to change, as the college deems necessary.

Monroe College Online Learning Course System Requirements

ONLINE COURSE / E-MAIL REQUIREMENTS

- Students are required to have access to a reliable computer to access their online courses and college email, over the Internet, at home or at work with an ISP (Internet Service Provider) such as MSN, AOL, Roadrunner, Optimum, etc.
- Students are required to log into ANGEL, their online classroom, for lessons, course emails, online chats, etc.
- Students are required to log into and maintain their Monroe College email account, by deleting files when necessary, to ensure they can access college announcements.

SOFTWARE REQUIREMENTS

- Students who register in online courses need **Microsoft Office** (this includes Word, Excel, Access, PowerPoint, etc.) to complete their assignments and to view their professor's weekly lecture notes and other learning materials. Students will also download additional applications for multimedia and PDF files. In addition, students who are registered for CP125-44: Electronic Spreadsheet Applications need Microsoft Office 2007.
- A copy of the Microsoft Office CD may be purchased in the Bursar's Office. You may contact them at ext. 8239 for further information.

COMPUTER AND SYSTEM REQUIREMENTS

- ANGEL is designed to support the widest variety of operating systems and browsers. While ANGEL generally functions well in many browsers, the following are formally supported and tested:
 - With PCs running Windows OS: Internet Explorer, Firefox, and Mozilla
 - With Macs running OS X: Firefox and Mozilla
 - Windows 2000 or higher, 450 MHz Pentium Processor, 200 MB free on your hard disk, and 64 MB RAM or greater

FOR FURTHER ASSISTANCE, PLEASE E-MAIL THE HELP DESK AT:

helpdesk@monroecollege.edu or call 718-933-6700 ext. 8290

My Readiness Checklist

Please refer to the checklist below to assess your suitability and preparation for online learning:

- I have good self-discipline and work well on my own.
- I have good time management skills.
- I have access to a computer and the Internet.
- I can allocate a minimum of four hours of class work per week on the computer and on the Internet.
- I am able to work with little supervision.
- I can follow written instructions.
- I am not overwhelmed by detailed instructions.
- I can motivate myself to work, even with difficult tasks.
- I am comfortable communicating in writing.
- I do not procrastinate.
- I like to finish work that I have started.
- Even when class work becomes difficult, I do not get frustrated easily.
- I can follow technical instructions and would not be embarrassed to get technical help, if necessary.
- I have a basic understanding of creating and sending file attachments.
- I understand that attendance is mandatory.
- I commit to earning ANGEL certification.

MONROE COLLEGE ONLINE LEARNING

Winter 2009 Internet Course Offerings

SCHOOL OF BUSINESS

BL101-44 • Business Law I

BL101-45 • Business Law I

BL102-44 • Business Law II

BL102-45 • Business Law II

EB101-44 • Introduction to E-commerce

MG101-44 • Introduction to Business

MG101-45 • Introduction to Business

MG101-46 • Introduction to Business

MG110-44 • Real Estate

MG201-44 • Principles of Management

MG201-45 • Principles of Management ****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY****

MG201-46 • Principles of Management

MG205-44 • Introduction to Management Science

MG205-45 • Introduction to Management Science

MG211-44 • Human Resource Management

MG211-45 • Human Resource Management

MG211-46 • Human Resource Management

MG212-44 • Business Ethics

MG212-45 • Business Ethics

MG213-44 • Organizational Behavior

MG216-44 • Labor Relations

MG217-44 • Compensation/Benefit Compensation

MG230-44 • Project Management

MG233-44 • Advance Project Management

MG240-44 • International Business

MG240-45 • International Business

MG250-44 • Human Resource Management

MG252-44 • Recruitment and Selection

MG260-44 • Entrepreneurship

MG260-45 • Entrepreneurship ****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY****

MG260-46 • Entrepreneurship

MG330-44 • Organizational Theory

MG330-45 • Organizational Theory

MG335-44 • Business Policy and Strategy

MG335-45 • Business Policy and Strategy

MG350-44 • International Human Resources

MG350-45 • International Human Resources

MG360-44 • Benefits

MG680-144 • Operational Excellence

MONROE COLLEGE ONLINE LEARNING

Winter 2009 Internet Course Offerings

SCHOOL OF BUSINESS (continued)

MG750-44 • Project Management
MK101-44 • Marketing
MK101-45 • Marketing
MK101-46 • Marketing
MK201-44 • Advertising
MK201-45 • Advertising
MK202-44 • Salesmanship
MK203-44 • Product Development
MK212-44 • Market Research
MK322-44 • Marketing Management
MK340-44 • International Marketing
MK342-44 • Consumer Behavior
MK775-144 • International Marketing

SCHOOL OF BUSINESS: ACCOUNTING, ECONOMICS, AND FINANCE

AC161-44 • Principles of Accounting I *****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY*****
AC231-44 • Federal Income Tax I & Practice I *****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY*****
EB101-44 • Introduction to E- Commerce
EC201-44 • Macroeconomics
EC203-44 • Microeconomics
EC203-45 • Microeconomics
FA302-44 • Principles of Finance
FA304-44 • Money and Banking
FA304-45 • Money and Banking

SCHOOL OF HOSPITALITY MANAGEMENT AND THE CULINARY ARTS

HP101-45 • Introduction to the Hospitality Industry *****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY*****
HP102-44 • Room Division Management
HP110-45 • Food and Beverage Division Management *****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY*****
HP215-44 • Customer Service
HP310-44 • Sales and Marketing

MATHEMATICS

MA127-44 • Quantitative Methods
MA130-44 • Intermediate Algebra
MA135-44 • Statistical Applications
MA140-44 • College Algebra
MA145-44 • Statistics for Business Decisions I

MONROE COLLEGE ONLINE LEARNING

Winter 2009 Internet Course Offerings

SCHOOL OF INFORMATION TECHNOLOGY

BT101-45 • Business Applications Essentials
BT160-44 • Word Processing I
CP101-44 • Introduction to Information Processing
CP101-45 • Introduction to Information Processing
CP101-46 • Introduction to Information Processing
CP125-44 • Electronic Spreadsheet Applications
CP125-45 • Electronic Spreadsheet Applications
CP125-46 • Electronic Spreadsheet Applications
CP130-44 • Database Applications
CP223-44 • Computer Hardware Technology
CP255-44 • Advanced Spreadsheet
CP270-44 • CISCO I: Networking Basics
CP315-44 • Management Information Systems
CP335-44 • Telecommunications
CT290-44 • Internship I
CT292-79 • Seminar in Information Technology

SCHOOL OF ALLIED HEALTH – MEDICAL ADMINISTRATION

HA101-45 • Introduction to Health Care *****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY*****
HA102-44 • HA Operations
HA106-44 • Introduction to Contemporary Health Issues *****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY*****
HA115-44 • Women's Health
HA140-44 • Introduction to Medical Coding
HA240-44 • Medical Insurance & Billing Procedures
HA250-44 • Introduction to Gerontology
HA255-44 • Health & Human Behavior
HA301-45 • Management in Healthcare I *****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY*****
HA302-44 • Management in Healthcare II
HA302-45 • Management in Healthcare II
HA305-44 • Managed Care
HA310-44 • The Continuum of Care
HA370-44 • Environmental Health Issues
HA420-88 • Community Health Program Plan
HA435-44 • Performance Improvement in Health Care
HA435-45 • Performance Improvement in Health Care
HA440-45 • Performance Improvement in Health Care
HA445-44 • Epidemiology and Public Health
HA450-45 • Research Methodologies in Health Care *****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY*****

SCHOOL OF ALLIED HEALTH – MEDICAL ASSISTING

HC125-44 • Introduction to Medical Terminology and Body Systems
SC106-45 • Environmental Science *****RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY*****

MONROE COLLEGE ONLINE LEARNING

Winter 2009 Internet Course Offerings

ENGLISH AND SOCIAL SCIENCES

EN109-44 • Expository Writing
EN109-45 • Expository Writing
EN110-44 • Composition and Literature
EN110-45 • Composition and Literature
EN110-46 • Composition and Literature
EN205-44 • Business Writing
EN205-45 • Business Writing
EN205-46 • Business Writing
EN205-47 • Business Writing
EN205-48 • Business Writing
EN205-49L • Business Writing
LA100-44 • College Strategy and Career Development
LA100-45 • College Strategy and Career Development
LA101-44 • Introduction to Psychology
LA101-45 • Introduction to Psychology
LA102-44 • Introduction to Sociology
LA102-45 • Introduction to Sociology
LA102-46 • Introduction to Sociology
LA103-45 • Introduction to Political Science
LA103-46 • Introduction to Political Science
LA104-44 • Developmental Psychology
LA104-45 • Developmental Psychology
LA105-44 • Marriage and The Family
LA105-45 • Marriage and The Family
LA106-44 • Sex and Gender
LA106-45 • Sex and Gender
LA106-46 • Sex and Gender
LA106-47 • Sex and Gender
LA107-44 • Introduction to Civil Rights Law
LA108-44 • Psychology of Abnormal Behavior
LA108-45 • Psychology of Abnormal Behavior
LA108-46 • Psychology of Abnormal Behavior
LA111-44 • Introduction to Cultural Anthropology
LA130-44 • American History I
LA130-46 • American History I
LA131-45 • American History II
LA135-44 • Caribbean History
LA135-45 • Caribbean History
LA212-44 • Drugs and Behavior
LA240-44 • Criminology
LA241-45 • Juvenile Delinquency
LA242-44 • Victimology
LA242-45 • Victimology
LA242-46 • Victimology
LA243-44 • Introduction to Human Services
LA243-45 • Introduction to Human Services
LA245-44 • Counseling Theory

MONROE COLLEGE ONLINE LEARNING

Winter 2009 Internet Course Offerings

SCHOOL OF CRIMINAL JUSTICE

- CJ101-44 • American Criminal Justice System
- CJ101-45 • American Criminal Justice System
- CJ105-44 • Introduction to Corrections
- CJ105-45 • Introduction to Corrections
- CJ120-44 • Introduction to Probation and Parole
- CJ200-44 • Criminal Law
- CJ205-44 • Criminal Procedure and Practice
- CJ210-44 • Criminal Investigation
- CJ250-44 • Organized Crime
- CJ250-45 • Organized Crime
- CJ292-44 • Seminar in Criminal Justice Studies
- CJ300-44 • Current Issues in Criminal Justice
- CJ300-45 • Current Issues in Criminal Justice***RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY***
- CJ301-44 • Homeland Security
- CJ310-44 • Youth Gangs
- CJ315-44 • Ethical Issues in Criminal Justice
- CJ315-45 • Ethical Issues in Criminal Justice
- CJ320-44 • Diversity in the Criminal Justice System
- CJ320-45 • Diversity in the Criminal Justice System
- CJ325-44 • Homicide Investigation
- CJ330-44 • The Police and the Community
- CJ330-45 • The Police and the Community
- CJ450-44 • Research Methods in Criminal Justice
- CJ492-44 • Senior Thesis
- LA240-44 • Introduction to Criminology
- LA241-44 • Juvenile Delinquency
- LA241-45 • Juvenile Delinquency ***RESERVED FOR FULL ONLINE LEARNING STUDENTS ONLY***
- LA242-44 • Victimology
- LA242-45 • Victimology
- LA242-46 • Victimology
- LA243-44 • Introduction to Human Services
- LA243-45 • Introduction to Human Services
- LA245-44 • Counseling Theory