2008 – 2009 ACADEMIC YEAR
SCHOOL OF
BUSINESS

- **DEPARTMENT OF ACCOUNTING & FINANCE**

- **DEPARTMENT OF BUSINESS MANAGEMENT**

2008 – 2009 ACADEMIC YEAR
SCHOOL OF BUSINESS
DEPARTMENT
OF
ACCOUNTING & FINANCE

- **AAS in**
  ACCOUNTING

- **BBA in**
  ACCOUNTING

For MINORS available to BBA students majoring in ACCOUNTING

See the "Minors for BBA Students" Section

2008-2009 ACADEMIC YEAR
CURRICULUM REVIEW WORKSHEET
AAS IN ACCOUNTING

MAJOR REQUIREMENTS (30 credits)	**CREDITS**
Accounting Requirements (21 credits)	
1. AC 161 Principles of Accounting I	**3**
2. AC 162 Principles of Accounting II	**3**
3. AC 231 Federal Income Tax I	**3**
4. AC 350 Cost Accounting	**4**
5. AC 330 Intermediate Accounting I	**4**
6. AC 211 Computerized Accounting I	**3**
7. EC 201 Macroeconomics	**3**
Major Area Electives (at least 9 credits and at least 3 courses)*	
1.	**3**
2.	**3**
3.	**3**
*Any course with a prefix of AC, BL, EC, FA, **and, with approval, CP**	
GENERAL EDUCATION REQUIREMENTS ***(27credits)***	
1. Mathematics	**3**
2. EN 109 Expository Writing	**3**
3. EN 110 Composition and Literature (Humanities)	**3**
4. EN 205 Business Writing	**3**
5. Liberal Arts Elective or Science	**3**
6. Liberal Arts Elective or Social Science	**3**
7. Liberal Arts Elective	**3**
8. CP 101 Introduction to Information Processing	**3**
9. CP 125 Electronic Spreadsheet Applications	**3**
OPEN ELECTIVE ***(3 credits)***	
1.	**3**
* Classes with prefix of EN, FR, LA, SC, and SP recommended for students who plan to take CPA exam.	

2008-2009 ACADEMIC YEAR
RECOMMENDED SEQUENCE
AAS IN ACCOUNTING

SEMESTER 1

COURSE #	NAME	CREDITS
AC-161	Principles of Accounting	**3**
MA-127	Quantitative Methods	**3**
CP-101	Introduction to Information Processing	**3**
BL-101	Business Law I	**3**
EN-109	Expository Writing	**3**
	Total	**15**

SEMESTER 2

COURSE #	NAME	CREDITS
AC-162	Principles of Accounting II	**3**
AC-231	Federal Income Tax Law and Practice I	**3**
EC-201	Macroeconomics	**3**
CP-125	Electronic Spreadsheet	**3**
EN-110	Composition and Literature	**3**
	Total	**30**

SEMESTER 3

COURSE #	NAME	CREDITS
AC-330	Intermediate Accounting	**4**
AC-211	Computerized Accounting I	**3**
LA-120	Speech Communications	**3**
EN-205	Business Writing	**3**
LA-	Liberal Arts Elective	**3**
	Total	**46**

SEMESTER 4

COURSE #	NAME	CREDITS
AC-331	Intermediate Accounting II	**4**
AC-212	Computerized Accounting II	**3**
FA-302	Principles of Finance	**3**
AC-350	Cost Accounting	**4**
LA	Liberal Arts Elective	**3**
	Total	**63**

***Major Area and Open Electives should be chosen based upon advisement and area of concentration.**

2008-2009 ACADEMIC YEAR
CURRICULUM REVIEW WORKSHEET
BBA IN ACCOUNTING

COURSES	CREDITS	COURSES	CREDITS
MAJOR REQUIREMENTS (at least 60 credits)		**OTHER REQUIREMENTS (60 CREDITS)**	
Accounting and Auditing (at least 39 credits and at least 13 courses)		***Computer Courses (6 credits)***	
1. AC 161 Principles of Accounting I	**3**	1.	**3**
2. AC 162 Principles of Accounting II	**3**	2.	**3**
3. AC 350 Cost Accounting	**4**		
4. AC 330 Intermediate Accounting I	**4**	***General Education (33 credits) of which nine credits must be in English***	
5. AC 331 Intermediate Accounting II	**4**	1. EN _____	**3**
6. AC 428 Managerial Accounting	**4**	2. EN _____	**3**
7. AC 340 Advanced Accounting	**4**	3. EN _____	**3**
8. AC 449 Accounting Theory & Problems	**4**	4.	**3**
9. AC 440 Auditing	**3**	5.	**3**
10. AC 211 Computerized Accting I	**3**	6.	**3**
11. AC 212 Computerized Accting II	**3**	7.	**3**
12. AC 231 Federal Income Tax Law and Prac. I	**3**	8.	**3**
13. AC 332 Federal Income Tax Law and Prac. II	**3**	9.	**3**
		10. MA 140 College Algebra	**3**
Law/Finance/Economics/Management (21 credits)		11. MA 145 Statistics or MA 242 Calculus I	**3**
1. BL 101 Business Law I	**3**		
2. BL 102 Business Law II	**3**	***Open Electives (21 credits)***	
3. EC 201 Macroeconomics	**3**	1.	**3**
4. EC 203 Microeconomics	**3**	2.	**3**
5. FA 302 Finance	**3**	3.	**3**
6. MG 205 Introduction to Management Science	**3**	4.	**3**
7.	**3**	5.	**3**
		6.	**3**
TOTAL OTHER CREDITS TAKEN:		7.	**3**
TOTAL CREDITS AT LEAST 60			
		TOTAL OTHER CREDITS TAKEN:	
		TOTAL CREDITS EQUAL 60	
		TOTAL CREDITS MUST EQUAL AT LEAST 120	

2008-2009 ACADEMIC YEAR
RECOMMENDED SEQUENCE
BBA IN ACCOUNTING

SEMESTER 1

COURSE #	NAME	CREDITS
AC-161	Principles of Accounting	**3**
MA-127	Quantitative Methods	**3**
CP-101	Introduction to Information Processing	**3**
BL-101	Business Law I	**3**
EN-109	Expository Writing	**3**
	Total	**15**

SEMESTER 2

COURSE #	NAME	CREDITS
AC-162	Principles of Accounting II	**3**
AC-231	Federal Income Tax Law and Practice I	**3**
EC-201	Macroeconomics	**3**
CP-125	Electronic Spreadsheet	**3**
EN-110	Composition and Literature	**3**
	Total	**30**

SEMESTER 3

COURSE #	NAME	CREDITS
AC-330	Intermediate Accounting	**4**
AC-211	Computerized Accounting I	**3**
LA-120	Speech Communications	**3**
EN-205	Business Writing	**3**
LA-	Liberal Arts Elective	**3**
	Total	**46**

SEMESTER 4

COURSE #	NAME	CREDITS
AC-331	Intermediate Accounting II	**4**
AC-212	Computerized Accounting II	**3**
FA-302	Principles of Finance	**3**
AC-350	Cost Accounting	**4**
LA	Liberal Arts Elective	**3**
	Total	**63**

***Major Area and Open Electives should be chosen based upon advisement and area of concentration.**

(CONTINUED)

2008-2009 ACADEMIC YEAR
RECOMMENDED SEQUENCE
BBA IN ACCOUNTING

SEMESTER 5

COURSE #	NAME	CREDITS
AC-340	Advanced Accounting	**4**
FA-304	Money and Banking	**3**
MA-130	Intermediate Algebra	**3**
LA-	Liberal Arts Elective	**3**
LA-	Liberal Arts Elective	**3**
	Total	**79**

SEMESTER 6

COURSE #	NAME	CREDITS
AC-428	Managerial Accounting	**4**
AC-332	Federal Income Tax Law and Practices II	**3**
BL-102	Business Law II	**3**
LA-	Liberal Arts Elective	**3**
LA	Liberal Arts Elective	**3**
	Total	**95**

SEMESTER 7

COURSE #	NAME	CREDITS
AC-449	Accounting Theory and Problems	**4**
MG 205	Introduction to Management Science	**3**
CP-130	Database	**3**
LA-	Liberal Arts Elective	**3**
MA-140	College Algebra with Applications	**3**
	Total	**111**

SEMESTER 8

COURSE #	NAME	CREDITS
AC-440	Auditing	**3**
EC-203	Microeconomics	**3**
CP-255	Advanced Spreadsheet	**3**
LA-	Liberal Arts Elective	**3**
MA-145	Statistics for Business Decisions	**3**
	Total	**126**

***Major Area and Open Electives should be chosen based upon advisement and area of concentration.**

2008 – 2009 ACADEMIC YEAR
SCHOOL OF BUSINESS
DEPARTMENT
OF
BUSINESS MANAGEMENT

- **AAS in**
  BUSINESS ADMINISTRATION

- **BBA in**
  BUSINESS MANAGEMENT

For MINORS available to BBA students majoring in BUSINESS MANAGEMENT

See the "Minors for BBA Students" Section

2008-2009 ACADEMIC YEAR
CURRICULUM REVIEW WORKSHEET
AAS IN BUSINESS ADMINISTRATION

COURSES	CREDITS
MAJOR REQUIREMENTS (30 credits)	
Business Requirements (18 credits)	
1. AC 161 Principles of Accounting I	**3**
2. BL 101 Business Law I	**3**
3. EC 201 Macroeconomics	**3**
4. MG 101 Introduction to Business	**3**
5. MG 201 Principles of Management	**3**
6. MK 101 Marketing	**3**
Major Area Electives (12 credits)*	
1.	**3**
2.	**3**
3.	**3**
4.	**3**
* See Recommended Concentrations **or** any course with a prefix of AC, BL, EC, FA, HP, MG, or MK	
GENERAL EDUCATION REQUIREMENTS ***(27credits)***	
1. Mathematics	**3**
2. EN 109 Expository Writing	**3**
3. EN 110 Composition and Literature (Humanities)	**3**
4. EN 205 Business Writing	**3**
5. Liberal Arts Elective or Science	**3**
6. Liberal Arts Elective or Social Science	**3**
7. Liberal Arts Elective	**3**
8. CP 101 Introduction to Information Processing	**3**
9. CP 125 Electronic Spreadsheet Applications	**3**
OPEN ELECTIVE ***(3 credits)***	
1.	**3**
TOTAL CREDITS: (Must Equal at least 60 credits and at least 20 courses)	

2008-2009 ACADEMIC YEAR
RECOMMENDED SEQUENCE
AAS IN BUSINESS ADMINISTRATION

SEMESTER 1

COURSE #	NAME	CREDITS
MG 101	Introduction to Business	3
MK 101	Introduction to Marketing	3
EN 109	Expository Writing	3
CP 101	Introduction to IP	3
LA	Liberal Arts Elective	3
		15

SEMESTER 2

COURSE #	NAME	CREDITS
MG 201	Principles of Management	3
EC 201	Macroeconomics	3
EN 110	Composition and Literature	3
MA 127	Quantitative Methods	3
MG/MK	Major Area Elective	3
		15

SEMESTER 3

COURSE #	NAME	CREDITS
AC 161	Principles of Accounting I	3
BL 101	Business Law I	3
CP 125	Electronic Spreadsheet Applications	3
MG/MK	Major Area Elective	3
LA	Liberal Arts Elective	3
		15

SEMESTER 4

COURSE #	NAME	CREDITS
MG/MK	Major Area Elective	3
MG/MK	Major Area Elective	3
LA	Liberal Arts Elective	3
EN 205	Business Writing	3
MG/MK	Open Elective	3
		15

2008-2009 ACADEMIC YEAR
AAS IN BUSINESS ADMINISTRATION
CONCENTRATIONS

Entrepreneurship

In addition to all other Business Administration degree requirements, the *Entrepreneurship* concentration requires successful completion of 9 credits in Entrepreneurship courses after completion of the MG 201 Principles of Management.

Required Entrepreneurship Minor Courses 9 credits required (courses may be counted as Major Area or Open Electives).	
▪ MG 260	Entrepreneurship
▪ MK 204	Entrepreneurial Marketing
▪ MG 203	Managing the Small Business
▪ MG 212	Business Ethics
▪ MG 290	Cooperative Education

Retailing

In addition to all other Business Administration degree requirements, the *Retailing* concentration requires successful completion of 9 credits in Retailing courses after completing MK 101 Introduction to Marketing.

Required Entrepreneurship Minor Courses 9 credits required (courses may be counted as Major Area or Open Electives).	
▪ MK 205	Retail Management
▪ MK 207	Multi-channel Retailing
▪ MK 209	Retail Operations
▪ EB 101	E-Commerce
▪ MG 212	Business Ethics

2008-2009 ACADEMIC YEAR
AAS IN BUSINESS ADMINISTRATION
CONCENTRATIONS

Human Resources

In addition to all other Business Administration degree requirements, the *Human Resources* concentration requires successful completion of 6 credits in Human Resources courses, after completing Human Resources Management (MG-211).

Required Entrepreneurship Minor Courses *9 credits required (courses may be counted as Major Area or Open Electives).*	
▪ MG 217	Compensation and Benefits
▪ MG 252	Recruitment and Selection
▪ MG 352	Human Resource Information Systems Management
▪ MG 250	Human Resources Development

Marketing

In addition to all other Business Administration degree requirements, the *Marketing* concentration requires successful completion of 9 credits after completion of MK 101 Introduction to Marketing.

Required Marketing Concentration Courses 9 credits required (courses may be counted as Major Area or Open Electives).	
▪ MK 201	Advertising
▪ MK 202	Salesmanship
▪ MK 203	Product Development
▪ MK 205	Retail Management

2008-2009 ACADEMIC YEAR
AAS IN BUSINESS ADMINISTRATION
CONCENTRATIONS

Finance

In addition to all other Business Management degree requirements, the *Finance* concentration requires successful completion of 9 credits in Finance courses after completion of EC 201 Macroeconomics.

Required Finance Minor Courses 9 credits required (courses may be counted as Major Area or Open Electives).	
▪ FA 302	Principles of Finance
TBA	*Personal Finance (to be developed)*
FA 304	Money and Banking
▪ FA 305	Corporate Finance

Project Management

In addition to all other Business Management degree requirements, the ***Project Management*** *concentration requires* successful completion of 6 credits in Project Management and business related courses, after completing Introduction to Project Management (MG-230).

Required Project Management Minor Courses 6credits required (courses may be counted as Major Area or Open Electives).	
▪ MG 231	Project Management Application
MG 233	Advanced Project Management
MG 234	Certified Associate Project Management
▪ MG 211	Human Resource Management

2008-2009 ACADEMIC YEAR
AAS IN BUSINESS ADMINISTRATION
CONCENTRATIONS

General

In addition to all other Business Management degree requirements, the ***General Management*** *concentration requires* successful completion of 9 credits in Management and business related courses, after completing Introduction to Business (MG-101).

Required Project Management Minor Courses 9 credits required (courses may be counted as Major Area or Open Electives).	
▪ EB 101	Introduction to E-Commerce
FA	*Personal Finance*
MG 212	Business Ethics
▪ MG 211	Human Resource Management
▪ MK 205	Retail Management
▪ MG 230	Introduction to Project Management
▪ MG 290	Cooperative Education

2008-2009 ACADEMIC YEAR
CURRICULUM REVIEW WORKSHEET
BBA IN BUSINESS MANAGEMENT

COURSES	CREDITS	COURSES	CREDITS
MAJOR REQUIREMENTS (60 credits)		**OTHER REQUIREMENTS (60 CREDITS)**	
Accounting (6 credits)		***Computer Courses (6 credits)***	
1. AC 161 Principles of Accounting I	**3**	1.	**3**
2. AC 162 Principles of Accounting II **or** AC 231 Fed Income Tax 1	**3**	2.	**3**
Management (24 credits)		***General Education (33 credits) of which nine credits must be in English***	
1. MG 101 Introduction to Business	**3**	1. EN	**3**
2. MK 101 Introduction to Marketing	**3**	2. EN	**3**
3. MG 201 Principles of Management	**3**	3. EN	**3**
4. MG 240 International Business	**3**	4.	**3**
5. MG 330 Organizational Theory	**3**	5.	**3**
6. MG 260 Entrepreneurship	**3**	6.	**3**
7. MG 205 Introduction to Management Science	**3**	7.	**3**
8. MG 335 Business Policy	**3**	8.	**3**
		9.	**3**
Law/Finance/Economics (12 credits)		10. MA 140 College Algebra	**3**
1. BL 101 Business Law I	**3**	11. MA 145 Statistics I or MA-242 Calculus I	**3**
2. EC 201 Macroeconomics	**3**		
3. EC 203 Microeconomics	**3**	***Open Electives (21 credits)***	
4. FA 302 Finance	**3**	1.	**3**
		2.	**3**
Major-Area Electives (18 credits)		3.	**3**
*1.	**3**	4.	**3**
*2.	**3**	5.	**3**
3.	**3**	6.	**3**
4.	**3**	7.	**3**
5.	**3**		
6.	**3**	**TOTAL OTHER CREDITS TAKEN:**	
		(TOTAL MUST EQUAL 60)	
TOTAL MAJOR AREA CREDITS TAKEN:			
(TOTAL CREDITS MUST EQUAL 60)			
**** BL-102 BUSINESS LAW II, FA-304 MONEY & BANKING STRONGLY RECOMMENDED***			

2008-2009 ACADEMIC YEAR
RECOMMENDED SEQUENCE
BBA IN BUSINESS MANAGEMENT
(For Students with an Associate Degree)

BBA SEMESTER 1

COURSE #	NAME	CREDITS
EC 203	**Microeconomics**	**3**
MG 240	**International Business**	**3**
MG/MK	**Major Area Elective**	**3**
MG/MK	**Major Area Elective**	**3**
MA 130	Math	3
		15

BBA SEMESTER 2

COURSE #	NAME	CREDITS
MG 260	**Entrepreneurship**	**3**
FA 204	**Finance**	**3**
MG/MK	**Major Area Elective**	**3**
MG/MK	**Major Area Elective**	**3**
	Open Elective	3
		15

BBA SEMESTER 3

COURSE #	NAME	CREDITS
AC 162	**Accounting or Income Tax**	**3**
MA 140	College Algebra	3
	Open Elective	3
MG/MK	**Major Area Elective**	**3**
MG/MK	**Major Area Elective**	**3**
		15

BBA SEMESTER 4

COURSE #	NAME	CREDITS
MG 330	**Organizational Theory**	**3**
MG 205	**Introduction to Management Science**	**3**
MA 145	Statistics or Calc 1	3
MG/MK	0PEN J	3
MG 335	**Business Policy**	**3**
		15

2008-2009 ACADEMIC YEAR
BBA IN BUSINESS MANAGEMENT
MINOR IN ENTREPRENEURSHIP

In addition to all other Business Management degree requirements, the *Entrepreneurship Minor* requires successful completion of 21 credits in Entrepreneurship courses after completion of the MG 201 Principles of Management.

This must consist of:

▪ Six required Entrepreneurship Minor courses	18 credits
▪ A minimum of One Entrepreneurship Minor Elective Course	3 credits
	21 credits

Required Entrepreneurship Minor Courses 18 credits required (courses may be counted as Major Area or Open Electives).	
▪ MG - 260	Entrepreneurship
▪ MK - 204	Entrepreneurial Marketing
▪ MG - 265	New Venture Financing
▪ MG – 204	Managing the Small Business
▪ MG - 212	Business Ethics
▪ MG - 230	Introduction to Project Management
▪ MG - 290	Cooperative Education

Entrepreneurship Minor Recommended Elective Courses Minimum of 3 credits required (courses may be counted as Major Area or Open Electives).	
▪ MK - 206	Marketing on the Internet
▪ MK - 205	Retail Management
▪ EB - 101	Introduction to E-Commerce

2008-2009 ACADEMIC YEAR
BBA IN BUSINESS MANAGEMENT
MINOR IN RETAILING

In addition to all other Business Management degree requirements, the *Retailing* Minor requires successful completion of 18 credits in Retailing courses after completing MK 101 Introduction to Marketing.

This must consist of:

▪ Six required Retailing Minor courses	15 credits
▪ A minimum of One Entrepreneurship Minor Elective Course	3 credits
	18 credits

Required Entrepreneurship Minor Courses 18 credits required (courses may be counted as Major Area or Open Electives).	
▪ MK - 205	Retail Management
▪ MK - 207	Multi-channel Retailing
▪ MK - 209	Retail Operations
▪ MK – 342	Consumer Behavior
▪ EB - 101	E-Commerce
▪ MK - 203	Product Development
▪ MG - 212	Business Ethics

Entrepreneurship Minor Recommended Elective Courses Minimum of 3 credits required (courses may be counted as Major Area or Open Electives).	
▪MK- 206	Marketing on the Internet
▪ MK -212	Market Research
▪ MK - 202	Salesmanship