FAFSA Confirmation page

- Print your confirmation page and keep it for your records — **DO NOT EXIT**
- Go to Optional Feature . . . State Tuition Assistance Program (TAP).
- If you miss the link, go to www.tapweb.org.

Need help?

Use **SEARCH OPTION, LIVE CHAT**
or
Call 1-800-4-FED-AID (1-800-433-3243)

Completing your TAP on the WEB
www.tapweb.org

Working with your TAP Application (HESC)

- Sign and submit your FAFSA before applying for TAP.
- Have your (and your spouse's) 2010 New York State Tax return IT-201 Line # 37, / IT-150 Line #25.
- If you live with your parents, you must have their 2010 New York State tax return.

Be prepared to answer the following:

- Marital status for you and parent.
- Spouses social security number.
- Month and year of parents disability if recent.
- Answer questions about pension income Received.

HESC Sign In

- First time users: must create a USER ID and password.
- Return users: retrieve your ID and reset your password by choosing
  - "I forgot my USER ID and password"
- Continue to sign in the HESC authentication System.
- Submit application.
- Select 2011-2012 TAP Application.

TAP COLLEGE CODES
2 YEAR Associates degree undergrad 7518
2 year Nursing degree 7718
4 year Bachelor degree 6018
Graduate degree 5518

INFORMATION

Become a Fan on Facebook
www.facebook.com//monroecollege.sfs

Federal Student Aid Information Center
www.fafsa.gov 800 - 433 - 3243

FAFSA PIN
www.pin.ed.gov 800 - 433 - 3243

New York State Higher Education (HESC)
www.HESC.com 888 - 697- 4372

TAP-on-the-WEB
www.tapweb.org/totw 888 - 697 - 4372

Federal Direct Loan Servicing Center
studentloans.gov 800 - 848 - 0979

Federal Direct Loan Promissory Note
studentloans.gov 800 - 848 - 0979

National Student Loan Data System (NSLDS)
www.nslds.ed.gov 800 - 433 - 3243

Internal Revenue Service
www.IRS.gov 800 - 829 -1040

Higher One Customer Service
www.monroedebitcard.com
866 - 782 - 0826

Selective Service
www.sss.gov 847 - 688 - 6888

STUDENT FINANCIAL SERVICES (SFS)

Bronx SFS:
Phone: 718-933-6700 FAX: 718-817-8401
N/R SFS:
Phone: 914-632-5400 FAX: 914-632-0441

Office Hours

Monday……..	8:30 a.m.—7:30 p.m.
Tuesday……..	8:30 a.m.—7:30 p.m.
Wednesday…….	8:30 a.m.—7:30 p.m.
Thursday…….	8:30 a.m.—7:30 p.m.
Friday……	8:30 a.m.—2:00 p.m.
Saturday ……..	Call to confirm

Office hours are subject to change.

MONROE COLLEGE
STUDENT FINANCIAL SERVICES

FAFSA & TAP Guide 2011-2012

Before you begin.
What information do I need?

- Eligible non-citizens need their alien registration number.
- Drivers License.
- Income information for you and your spouse (if married) for 2010 such as tax returns, W-2's, untaxed income information, child support received and bank and investment information.
- Dependent students: must answer questions about your parents marital status, social security number, date of birth and provide information about their income and assets.

How do I know if I need parental information?
Independent vs. Dependent

You are **independent** if you answer "**YES"** to any of the following:

- Born before Jan 1st, 1988.
- Enrolled or will enroll in a Masters Program by Sept 2011.
- Are married.
- Have children who receive more than 1/2 . financial support from you between July 1, 2011 through June 30, 2012.
- Have dependents other than children who live with you and receive more than 1/2 financial support from you now through June 30, 2012.

You are a **dependent** student if you answer **"NO"** to all of the above.

Meet with a Student Financial Services counselor if there are circumstances which prevent you from obtaining parental information.

Completing your 2011-2012 FAFSA
www.fafsa.gov

- Use the FAFSA HOME PAGE to start your Application.
- Go to RENEWAL FAFSA for 2011-2012
- Check your Federal PIN status, select DUPLICATE PIN to display it.
- Use your Federal PIN to renew, transfer IRS tax data then sign your application.
- Dependent students; your parents can sign the FAFSA using their own Federal PIN.

Don't forget to use
Monroe College school code
004799

FAFSA TAX WORKSHEET

FAFSA Line	IRS 1040EZ	IRS 1040A	IRS 1040
AGI	Line 4	Line 21	Line 37
Wages (Income from Work)	Line 1	Line 7	Lines 7 + 12 + 18
Income Tax Paid	Line 11	Line 37	Line 55
Total # of Exemptions	Line 5	Line 6d	Line 6d
Hope Lifetime Credits (Education Credits)	N/A	Line 21	Line 49
Tax Exempt Interest Income	N/A	Line 11a—11b	Line 8b
Taxable Earnings from Federal Work Study		Use the amount of wages from your W-2	
Grant & Scholarship Aid reported to IRS		Reported to the IRS in your adjusted gross income	
Combat Pay or Special combat pay		Do not include pay reported on W-2 box 12 code Q	
Untaxed Portions of IRA	N/A	Line 11a—11b	Lines 15a—15b
Pensions & Annuities	N/A	Line s 12a—12b	Lines 16a—16b
Information from W-2 Box 12a—12d	N/A	N/A	N/A
IRA and/or Keogh Deduction	N/A	Line 17	Total of lines 28 + 32
Other Untaxed Income Making Work Pay	N/A	Line 40	Line 63

FAFSA FILING TIPS:
Application errors create delays with processing.

- Are you male or female?
  Don't leave this blank
- Will you have your 1st Bachelor's degree before July 1, 2011?
  Don't answer "yes" UNLESS you already have your Bachelor's Degree as of the day you are completing your FAFSA.

- When you begin 2011-2012, what will be your grade level?
  Determine the number of credits you'll have by the ending of the semester.

Never attended 1st yr.	0 Credits
1st year attended before	Under 24 credits
2nd year	24—59
3rd year	60—89
4th year	90-120
5th year Public Accounting	121 +
Graduate MBA	

- What degree program will you begin in 2011-2012?
  Associate, Bachelor's or Graduate (MBA / MS)
- Are you interested in Federal Work Study?
  Do not leave this blank.
- How do I answer information about my household size?
  - ⇒ If you are independent and have children, your household size always includes you and the children you will support between July 1, 2011 and June 30, 2012. This includes an unborn child that will be born during that period of time.
  - ⇒ If you are dependent, the household size includes you, your parent(s) and dependents your parents will support between July 1, 2011 and June 30, 2012.
  - ⇒ Household may also include dependents other than your child who live with you now and receive support between July 1, 2011 and June 30, 2012.

Support means housing, food, clothing, and actual cash contributions that provide housing, food and clothing.

Be prepared to answer information about your savings and wages from work even if its "0".

Do not leave the federal programs section blank such as SSI, Food Stamps, TANF, free or reduced price lunch, WIC.

Review, sign, submit your FAFSA

- Check your FAFSA for errors before submitting.