

**2014 - 2015 ACADEMIC YEAR
SCHOOL OF BUSINESS
&
ACCOUNTING**

- **DEPARTMENT OF
ACCOUNTING & FINANCE**
- **DEPARTMENT OF
BUSINESS MANAGEMENT**

**2014 - 2015 ACADEMIC YEAR
SCHOOL OF BUSINESS
&
ACCOUNTING**

➤ **DEPARTMENT OF
ACCOUNTING & FINANCE**

**2014 - 2015 ACADEMIC YEAR
SCHOOL OF BUSINESS
&
ACCOUNTING**

- **AAS in
ACCOUNTING**
- **BBA in
ACCOUNTING**
- **BBA in
PUBLIC ACCOUNTING**

*For MINORS available to BBA students majoring in
ACCOUNTING*

- *ACCOUNTING*
- *FORENSIC ACCOUNTING*
- *FINANCE*

See the “Minors for Bachelor Students” Section

Department of Accounting & Finance Course Offering Sequencing - Academic Year 2014-2015

Course #	Prior Course #	Course Name	Credits	Prerequisite	BX DA	BX EV	NR DA	NR EV	Online
AC-150		Fund of Forensic Accounting	3	None	FL,WN,SP	FL,WN,SP	FL,WN,		
AC-161		Principles of Accounting I	3	None	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP
AC-162		Principles of Accounting II	3	AC-161 Principles of Accounting I	FL,WN,SP	FL,WN,SP	FL,WN,SP		FL, WN
AC-211		Computerized Accounting I	3	AC-162 Principles of Accounting II	FL,WN,SP	FL,WN,SP	FL,WN,SP		
AC-214	AC-350	Cost Accounting	3	AC-162 Principles of Accounting II	FL,WN,SP	FL,WN,SP			
AC-216	AC-330	Intermediate Accounting I	4	AC-162 Principles of Accounting II	FL,WN,SP	FL,WN,SP	FL,WN,SP		
AC 225		Intro to Non-Profit & Gov. Units Accounting	3	AC 162 Principles of Accounting	WN	WN	WN		
AC-231		Federal Income Tax I	3	None	FL,WN,SP	FL,WN,SP	FL,WN,SP		FL,WN,
AC-290		Internship	3	30 credits	FL,WN,SP	FL,WN,SP	FL,WN,SP		
AC-310	AC-212	Computerized Accounting II	3	AC-211 Computerized Accounting I	FL,WN,SP	FL,WN,SP	FL,WN,SP		
AC-331		Intermediate Accounting II	4	AC-216 Intermediate Accounting I	FL,WN,SP	FL,WN,SP	FL,WN,SP		
AC-332		Federal Income Tax II	3	AC-231 Federal Income Tax I	FL,WN,SP	FL,WN,SP	FL, WN		WN
AC-334		Advanced Computerized Accounting	3	AC-350 Computerized Accounting II	FL,WN,SP SAT.				
AC-336		Fraud Prevention ,Detection & Investigation	3	150 Funds of Forensic Accounting AC-162 Principles of Accounting II	FL	WN			
AC-338		Fraud Criminology ,Civil & Litigation	3	AC-162 Principles of Accounting II &BL-101-Business Law I	WN	FL			
AC 390		Internship	3	Junior Standing	FL, WN, SP	FL, WN, SP	FL, WN, SP		
AC 391		Internship	3	AC 390	FL, WN, SP	FL, WN, SP	FL, WN, SP		
AC 395		Corporate Internship	6	Junior Standards	FL, WN, SP	FL, WN, SP	FL, WN, SP		
AC-401		Fraud Auditing & Forensic Accounting	3	AC-214 Intermediate Accounting I & AC-336 Fraud Prevention ,Detection & Investigation	FL	WN			
AC-410		Advance Fraud Investigation	3	AC-338 Fraud Crim ,Civil ligit & AC-401 Fraud Auditing & Forensic Accounting	WN				
AC-428		Managerial Accounting	4	AC-216 Cost Accounting	FL,WN,SP	FL,WN,SP	FL,WN,SP		
AC-430	AC-340	Advance Accounting	4	AC-331 Intermediate Accounting II	FL,WN,SP	FL,WN,SP	FL,WN,SP		
AC-440		Auditing	3	AC-331 Intermediate Accounting II & CO-REQUISITE AC-430 Advance Accounting	FL,WN,SP	FL,WN,SP			
AC-449		Accounting Theories and Problems	4	AC-331 Intermediate Accounting II	FL,WN,SP	FL,WN,SP			
AC-450		Forensic Accounting Computer Fraud /IT Auditing	3	AC-440 Auditing	FL	WN			
AC-460		Advance Auditing	3	AC-440 Auditing	FL,WN,SP SAT.				
AC-480		Research and Seminar in Accounting	3	AC-449 Accounting Theories and Problems	FL,WN,SP				
BL-101		Business Law I	3	EN-109 Expository Writing	FL,WN,SP	FL,WN,SP	FL,WN,SP		FL,WN,SP
BL-102		Business Law II	3	BL-101 Business Law I	FL,WN,SP	FL,WN,SP	WN		FL,WN,SP
EC-201		Macroeconomics	3	AC-161 Principles Of Accounting I	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL	FL,WN,SP
EC-203		Microeconomics	3	AC-161 Principles Of Accounting I & EC-201 Macroeconomics	FL,WN,SP	FL,WN,SP	FL,WN,SP	WN	FL,WN,SP
FA-302		Principles of Finance	3	AC-161 Principles Of Accounting I & EC-201 Macroeconomics	FL,WN,SP	FL,WN,SP	FL,WN,SP		FL,WN,SP
FA-304		Money and Banking	3	FA-302 Principles of Finance	FL,WN,SP	FL,WN,SP	WN		FL,WN,SP
FA-305		Corporate Finance	3	FA-302 Principles of Finance	FL	FL			FL
FA-308		Financial Management	3	EC-201 Macroeconomics FA-302 Principles of Finance	WN	WN	FL		WN
FA-310		Investment Analysis and Forecasting	3	FA-302 Principles of Finance	FL	WN	WN		WN
FA-320		Quantitative Analysis and Forecasting	3	EC-203 Microeconomics FA-302 Principles of Finance	SP	WN			SP
FA-351		International Finance	3	FA-305 Corporate Finance ,FA-308 Financial Management ,AC-330 Intermediate Accounting I	SP				SP

2014 - 2015 ACADEMIC YEAR CURRICULUM REVIEW WORKSHEET AAS IN ACCOUNTING

MAJOR REQUIREMENTS (32 credits)	CREDITS
<i>Accounting Requirements (15credits)</i>	
1. AC 161 Principles of Accounting I	3
2. AC 162 Principles of Accounting II	3
3. AC 211 Computerized Accounting I	3
4. MK 101 Marketing Foundations	3
5. BL 101 Business Law I	3
<i>Major Area Component & Electives (at least 17 credits and at least 5 courses)</i>	
Major Component Courses	
1. AC 215 Intermediate Accounting I	4
2. AC 214 Cost Accounting	4
3. AC 231 Federal Income Tax I	3
Major Open Elective Courses	
4.	3
5.	3
*Any course with a prefix of AC, BL, EC, FA,&, w/ approval, IT ,MG, or MK	
<i>GENERAL EDUCATION REQUIREMENTS (27credits)</i>	
1. MA 130 Mathematics or MA115 Quantitative Reasoning	3
2. LA/MA (MA120 Finite Math - Strongly Recommended)	3
3. EN 109 Expository Writing	3
4. EN 110 Composition and Literature	3
5. EN 205 Business Writing	3
6. LA 122 Funds of Communication or LA 120	3
7. EC 201 Macroeconomics	3
8. IT 118 Integrated Business Applications or IT103	3
9. IT 115 Electronic Spreadsheet Applications	3
<i>OPEN ELECTIVE (3 credits)</i>	
1. LA (LA 103 Political Science – strongly recommended)	3
TOTAL CREDITS	62

2014 - 2015 ACADEMIC YEAR RECOMMENDED SEQUENCE AAS IN ACCOUNTING

SEMESTER 1

COURSE #	NAME	PREREQUISITES	CREDITS
AC-161	Principles of Accounting	None	3
MK101	Marketing	None	3
LA 122	Fundamentals of Communication	None	3
IT 118	Integrated Business Applications	None	3
EN-109	Expository Writing	Placement or EN 068 or EN 070	3
Total			15

SEMESTER 2

COURSE #	NAME	PREREQUISITES	CREDITS
AC-162	Principles of Accounting II	AC 161	3
BL-101	Business Law I	None / Recommended EN 109	3
IT-115	Spreadsheet	None	3
MA-130 or MA115	Intermediate Algebra or Quantitative Reasoning	Placement or MA 038 or MA 040	3
EN-110	Composition and Literature	EN 109	3
Total			30

SEMESTER 3

COURSE #	NAME	PREREQUISITES	CREDITS
AC-215	Intermediate Accounting I	AC 162	4
AC-211	Computerized Accounting I	AC 162	3
LA/MA	MA140 College Algebra or MA120 Finite Math Strongly Recommended	MA130 or MA115 Quantitative Reasoning	3
EN-205	Business Writing	EN 109 with advisement	3
Open Elective	Political Science strongly recommended	None	
Total			46

SEMESTER 4

COURSE #	NAME	PREREQUISITES	CREDITS
AC, BL, FA	Major Area Elective		3
AC, BL, FA	Major Area Elective		3
AC-214	Cost Accounting	AC 162 / Recommended AC 215	4
AC-231	Federal Income Tax 1	None	3
EC 201	Macroeconomics	AC162 Strongly recommended	3
Total			62

***Major Area and Open Electives should be chosen based upon advisement and area of concentration.**

2014 - 2015 ACADEMIC YEAR AAS IN ACCOUNTING CONCENTRATIONS

CONCENTRATIONS FOR AAS STUDENTS

In addition to all other AAS degree requirements, the School of Business & Accounting offers the following three accounting related concentrations for AAS students that each requires successful completion of 9 business elective courses credits clustered within a one of the specific area.

Forensic Accounting

In addition to all other Business Management degree requirements, the *Forensic Accounting* concentration requires successful completion of 9 credits in *Forensic Accounting* related courses from the following:

Required Accounting Concentration Courses	
9 credits required (courses may be counted as Major Area or Open Electives).	
○	AC 150 Forensic Accounting (must be one of three courses)
○	AC 225 Intro to Non-Profit & Gov. Units Accounting
○	AC 336 Fraud Prevention and Investigation
○	AC 338 Fraud Criminology and Civil Litigation
○	MG 112 Business Ethics
○	LA 240 Criminology
○	CJ 160 Cyber Crime

Finance

In addition to all other Business Management degree requirements, the *Finance* concentration requires successful completion of 9 credits in *Finance*:

Required Finance Concentration Courses	
9 credits required (courses may be counted as Major Area or Open Electives).	
○	FA 302 Principles of Finance (must be 1 of 3 courses)
○	FA 304 Money and Banking
○	FA 305 Corporate Finance
○	MG 105 Personal Financial Management
○	MG 112 Business Ethics
○	MG 265 New Venture Financing
○	MG 290 or AC 290 Internship

(CONTINUED)

2014 - 2015 ACADEMIC YEAR AAS IN ACCOUNTING CONCENTRATIONS

Legal Studies

In addition to all other Business Administration degree requirements, the *Legal Studies* concentration requires successful completion of 9 credits in *Legal Studies* related courses from the following:

Required Legal Studies Concentration Courses

9 credits required (courses may be counted as Major Area or Open Electives).

(*LA-103 Political Science as a LA course is required)

- BL-102 Business Law II (must be 1 of 3 courses)
- LA-107 Introduction to Civil Rights Law
- CJ-101 Introduction to Criminal Justice
- MG-110 Real Estate
- MG-112 Business Ethics
- MG-211 Human Resource Management
- MG-216 Employee & Labor Relations
- MG-226 Legal Aspects of Sports
- MG-272 Legal Aspects of Entertainment & Media
- MG-290 Internship
- CJ-271 US Court Systems
- CJ-201 Family Law
- CJ-150 American Legal System
- CJ-200 Criminal Law

ACCOUNTING MAJOR AREA CONCENTRATIONS – FL14

Deciding on a major area concentration is an important step in improving your success in the job market. It can assist you in demonstrating that you have some expertise and/or passion in one specific business-related area, and may be helpful when listed on your resume and on job applications. Please review the following business related concentrations, and then meet with your Student Services Advisor or Chairperson to insure that the needed major and/or Open Electives are available, and to then complete the processing of this declaration form.

SUMMARY OF AAS ACCOUNTING CONCENTRATIONS

- [] Finance** The study of Finance addresses the ways in which individuals and business allocate and use economic resources over time. Finance is used by individuals, governments, businesses, schools and not-for-profit organizations. Careers in commercial banking, real estate, financial planning are examples of career paths one can take after studying finance.
- [] Forensic Accounting** The forensic accounting field detects accounting financial fraud, embezzlement, bribery and corruption schemes. The primary career of a Forensic Accountant is with a law enforcement agency, insurance companies or major corporations, public companies and U.S. government.
- [] Legal Studies** The study of law enables you to understand the U.S. legal system and the various facets of our community that it affects. Whether a successful entrepreneur or criminal justice practitioner one must understand the legal system and how it impacts economic success and security. Careers related to the law include criminal or corporate attorney, legal assistant, court administrators, various federal assignments, judges, sole practitioner, and compliance officer.

AAS IN ACCOUNTING CONCENTRATIONS

[] Forensic Accounting: AC 150 Forensic Accounting (must be 1 of 3 courses)

AC 225 Intro to Non-Profit & Gov. Unit Accting.

AC 338 Fraud Criminology and Civil litigation

LA 240 Criminology

AC 336 Fraud Prevention and Investigation

MG 112 Business Ethics

CJ 160 Cyber Crime

[] Finance: FA 302 Principles of Finance (must be 1 of 3 courses)

FA 304 Money and Banking

FA 305 Corporate Finance

FA 310 Investment Analysis

MG 112 Business Ethnic

MG 290 or AC 290 Internship

MG105 Personal Finance

MG265 New Venture Finance

[] Legal Studies: BL 102 Business Law II (must be 1 of 3 courses)

LA 107 Introduction to Civil Rights Law

CJ 101 Introduction to Criminal Justice

MG 110 Real Estate

MG 112 Business Ethics

MG 211 Human Resource Management

MG 216 Employee & Labor Relations

MG 266 Legal Aspects of Sports

MG 272 Legal Aspects of Entertainment & Media

MG 290 Internship

CJ 271 US Court Systems

CJ 201 Family Law

CJ 150 American Legal System

CJ 200 Criminal Law

I (please print clearly), _____, ID number _____ hereby declare my intention to complete a business concentration in _____ as part of my AAS Accounting Degree Requirements.

Signature: _____

2014 - 2015 ACADEMIC YEAR CURRICULUM REVIEW WORKSHEET BBA IN ACCOUNTING (126 Credits)

COURSES	CREDITS	COURSES	CREDITS
MAJOR REQUIREMENTS (at least 72 credits)		OTHER REQUIREMENTS (54 CREDITS)	
<i>Accounting and Auditing (at least 48 credits and at least 14 courses)</i>		<i>Computer Courses (9 credits)</i>	
1. AC 161 Principles of Accounting I	3	IT 118 Integrated Business Applications or IT103	3
2. AC 162 Principles of Accounting II	3	2. IT 115 Electronic Spreadsheet	3
3. AC 214 Cost Accounting	4	3. IT 215 Advanced Spreadsheet	3
4. AC 215 Intermediate Accounting I	4	<i>General Education (33 credits) of which nine credits must be in English</i>	
5. AC 331 Intermediate Accounting II	4	1. EN (EN109 Expository Writing)	3
6. AC 428 Managerial Accounting	4	2. EN (EN110 Comp & Lit)	3
7. AC 430 Advanced Accounting	4	3. EN (EN205 Business Writing)	3
8. AC 449 Accounting Theory & Problems	4	4. EN (EN 305 Strongly Recommended)	3
9. AC 440 Auditing	3	5. EC 201 Macroeconomics	3
10. AC 211 Computerized Accounting I	3	6. EC 203 Microeconomics	3
11. AC 310 Computerized Accounting II	3	7. LA (LA103 Strongly recommended)	3
12. AC 231 Federal Income Tax Law and Practice. I	3	8. LA 122 Funds of Communication or LA 120	3
13. AC 332 Federal Income Tax Law and Practice. II	3	9. MA (130 Intermediate Algebra or MA115 Quantitative Reasoning)	3
14. AC 390 or AC 290 Internship	3	10. MA 140 College Algebra or MA120 Finite Math	3
<i>Law/Finance/Economics/Management/Marketing (18 credits)</i>		11. MA 145 Statistics for Business Decisions or MA 242 Calculus I	3
1. BL 101 Business Law I	3		
2. BL 102 Business Law II	3	<i>Open Electives (12 credits)</i>	
3. MK 101 Marketing Foundation	3	1.	3
4. FA 302 Principles of Finance	3	2.	3
5. MG 305 Intro to Mgmt. Science	3	3.	3
6. FA (FA304 Strongly Recommended)	3	4.	3
<i>Major Area Elective (6 credits)</i>		TOTAL OTHER CREDITS TAKEN:	
1.	3		
2.	3		
*Any course with a prefix of AC, BL, EC, FA, &, w/ approval, IT or MG			
TOTAL OTHER CREDITS TAKEN:		TOTAL CREDITS EQUAL 54	
TOTAL CREDITS AT LEAST 72		TOTAL CREDITS	126

2014 - 2015 ACADEMIC YEAR RECOMMENDED SEQUENCE BBA IN ACCOUNTING (126 Credits)

SEMESTER 1

COURSE #	NAME	PREREQUISITES	CREDITS
AC-161	Principles of Accounting	None	3
MK101	Marketing	None	3
LA 122	Fundamentals of Communication	None	3
IT-118	Integrated Business Applications	None	3
EN-109	Expository Writing	Placement or EN 068 or EN 070	3
Total			15

SEMESTER 2

COURSE #	NAME	PREREQUISITES	CREDITS
AC-162	Principles of Accounting II	AC 161	3
BL-101	Business Law I	EN 109	3
IT-115	Spreadsheet	None	3
MA-130 or MA115	Intermediate Algebra or Quantitative Reasoning	Placement or MA 038 or MA 040	3
EN-110	Composition and Literature	EN 109	3
Total			30

SEMESTER 3

COURSE #	NAME	PREREQUISITES	CREDITS
AC-215	Intermediate Accounting I	AC 162	4
AC-211	Computerized Accounting I	AC 162	3
LA/MA	MA140 College Algebra or MA120 Finite Math Strongly Recommended	MA130 or MA115 Quantitative Reasoning	3
EN-205	Business Writing	EN 109 with advisement	3
Open Elective	Political Science strongly recommended	None	
Total			46

SEMESTER 4

COURSE #	NAME	PREREQUISITES	CREDITS
AC, BL, FA	Major Area Elective		3
AC, BL, FA	Major Area Elective		3
AC-214	Cost Accounting	AC 162 / Recommended AC 215	4
AC-231	Federal Income Tax 1	None	3
EC 201	Macroeconomics	AC162 Strongly recommended	3
Total			62

***Major Area and Open Electives should be chosen based upon advisement and area of concentration.**

(CONTINUED)

2014 - 2015 ACADEMIC YEAR RECOMMENDED SEQUENCE BBA IN ACCOUNTING (126 Credits)

SEMESTER 5

COURSE #	NAME	PREREQUISITES	CREDITS
AC-331	Intermediate Accounting II	AC 215	4
AC-428	Managerial Accounting	AC 214	4
FA-302	Principles of Finance	AC 161, EC 201(AC162 strongly recommended)	3
MA-145	Statistics for Business Decisions	Placement or MA 140 or MA 115	3
EN 305	Advanced Business Writing	EN 205	3
	Total		79

SEMESTER 6

COURSE #	NAME	PREREQUISITES	CREDITS
AC-430	Advanced Accounting	AC 331	4
FA-	FA304 Money and Banking Strongly recommended		3
IT-215	Advanced Spreadsheet	IT 115	3
EC-203	Microeconomics	EC 201 strongly recommended	3
Open Elective			3
	Total		95

SEMESTER 7

COURSE #	NAME	PREREQUISITES	CREDITS
AC-449	Accounting Theory and Problems	AC 331	4
AC- 390 or AC 290	Internship		
MG 305	Introduction to Management Science	IT 115 & IT 215 with advisement	3
Open Elective			3
Major Elective			3
	Total		111

SEMESTER 8

COURSE #	NAME	PREREQUISITES	CREDITS
AC-440	Auditing	AC 331 / Co-requisite AC 430	3
BL-102	Business Law II	BL 101	3
AC-332	Federal Income Tax Law and Practices II	AC 231	3
Open Elective	IT 130 Database Strongly Recommended	IT 118	3
Major Elective	AC391 Strongly Recommended		3
	Total		126

***Major Area and Open Electives should be chosen based upon advisement and area of concentration.**

2014 - 2015 ACADEMIC YEAR CURRICULUM REVIEW WORKSHEET BBA IN PUBLIC ACCOUNTING (150 CREDITS)

COURSES	CREDITS	COURSES	CREDITS
MAJOR REQUIREMENTS (57 credits)		OTHER REQUIREMENTS	
<i>Accounting and Auditing</i>		<i>Computer Courses (9 credits)</i>	
1. AC 161 Accounting I	3	1 IT-115 Electronic Spreadsheet	3
2. AC 162 Accounting II	3	2. IT-215 Advanced Spreadsheet	3
3. AC 214 Cost Accounting	4	3. IT-130 Database	3
4. AC 215 Intermediate Accounting I	4		
5. AC 331 Intermediate Accounting II	4	<i>Liberal Arts & Sciences (39 credits)</i>	
6. AC428 Managerial Accounting	4	1. EN _____	3
7. AC 430 Advanced Accounting	4	2. EN _____	3
8. AC449 Accounting Theory and Prob.	4	3. EN 205 Business Writing	3
9. AC 440 Auditing	3	4. EN 305 Advanced Business Writing	3
10. AC 460 Advanced Auditing	3	5. LA 122 Fund. of Communications or LA 120 Speech Communication	3
11. AC 480 Research Seminar in Accountancy	3	6. LA (LA103 strongly recommended)	3
12. AC 211 Computerized Accounting I	3	7. EC 201 Macroeconomics	3
13. AC 310 Computerized Accounting II.	3	8. EC 203 Microeconomics	3
14. AC 334 Adv. Computerized Accounting	3	9. MA 130 or MA 115 Quantitative Reasoning	3
15. AC 231 Federal Income Tax Law & Practice I	3	10. MA 140 College Algebra or MA 120 Finite Math	3
16. AC 332 Federal Income Tax Law & Practice II	3	11. MA 145 Statistics for Business Decisions I	3
17. AC 390 or AC 290 Internship	3	12.	3
<i>Law/Finance/ Economics/ Management (21 credits)</i>		13.	3
1. BL 101 Business Law I	3		
2. BL 102 Business Law II	3	<i>Open Electives (18 credits)</i>	
3. MG 112 Business Ethics	3	1.	3
4. FA 302 Finance	3	2.	3
5. FA (FA304 Strongly Recommended)	3	3.	3
6. MK 101 Marketing	3	4.	3
7. MG 305 Management Science	3	5.	3
<i>Major Area Elective (6 credits)*</i>		6.	3
1.	3		
2.	3		
*Any course with a prefix of AC, BL, EC, FA,&, w/ approval, IT or MG		TOTAL OTHER CLASSES	66
TOTAL BUSINESS & ACCOUNTING CREDITS	84	TOTAL CREDITS	150

2014 - 2015 ACADEMIC YEAR RECOMMENDED SEQUENCE BBA IN PUBLIC ACCOUNTING (150 Credits)
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SEMESTER 1

COURSE #	NAME	PREREQUISITES	CREDITS
AC-161	Principles of Accounting I	None	3
MA-130/ MA115	Intermediate Algebra or MA 115 Quantitative Reasoning	Placement or MA 038 or MA 040	3
IT-118	Integrated Business Applications	None	3
BL-101	Business Law I	None	3
EN-109	Expository Writing	Placement or EN 068 or EN 070	3

SEMESTER 2

COURSE #	NAME	PREREQUISITES	CREDITS
AC-162	Principles of Accounting II	AC 161	3
AC-231	Federal Income Tax Law and Practice I	None / Recommended AC 161	3
EC-201	Macroeconomics	None / Recommended AC 162	3
IT-115	Electronic Spreadsheet	IT 118	3
EN-110	Composition and Literature	EN 109	3
	Total		30

SEMESTER 3

COURSE #	NAME	PREREQUISITES	CREDITS
AC-215	Intermediate Accounting I	AC 162	4
AC-211	Computerized Accounting I	AC 162	3
LA-122 or 120	Fund. of Communication or Speech Comm.	None	3
EN-205	Business Writing	EN 109 with advisement	3
LA-101	Psychology	None	3
	Total		46

SEMESTER 4

COURSE #	NAME	PREREQUISITES	CREDITS
AC-331	Intermediate Accounting II	AC 215	4
AC-310	Computerized Accounting II	AC 211	3
FA-302	Principles of Finance	AC 161, EC 201 (Recommended AC-162)	3
AC-214	Cost Accounting	AC 162 / Recommended AC 215	4
LA-xx	Elective		3
	Total		63

***Major Area and Open Electives should be chosen based upon advisement and area of concentration.**

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2014 - 2015 ACADEMIC YEAR RECOMMENDED SEQUENCE BBA IN PUBLIC ACCOUNTING (150 Credits)
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SEMESTER 5

COURSE #	NAME	PREREQUISITES	CREDITS
AC-430	Advanced Accounting	AC 331	4
FA-XX	FA304 Money and Banking (Strongly Recommended)	EC 201 / Recommended FA 302	3
MA-140/120	College Algebra / Finite Math	Placement or MA 130 or MA 115	3
LA-103	Political Science (Recommended)	None	3
LA-XX	Elective		3
	Total		79

SEMESTER 6

COURSE #	NAME	PREREQUISITES	CREDITS
AC-428	Managerial Accounting	AC 214	4
AC-332	Federal Income Tax Law and Practice II	AC 231	3
BL-102	Business Law II	None / Recommended BL 101	3
AC-390 or 290	Internship		3
MA 145	Statistics for Business Decisions	Placement or MA 140 or MA 115	3
	Total		95

SEMESTER 7

COURSE #	NAME	PREREQUISITES	CREDITS
AC 391	Internship (Strongly Recommended)		3
AC-449	Accounting Theory and Problems	AC 331	4
MG 112	Business Ethics		3
MG-305	Introduction to Management Science	IT 115 & IT 215 with advisement	3
IT-130	Database	IT 118	3
	Total		111

SEMESTER 8

COURSE #	NAME	PREREQUISITES	CREDITS
AC-440	Auditing	AC 331 / Co-Requisite AC 430	3
EC-203	Microeconomics	None / Recommended EC 201	3
IT-215	Advanced Spreadsheet	IT 115	3
LA-XX	American History II Recommended	None	3
OPEN	AC391 Strongly Recommended		3
	Total		126

***Major Area and Open Electives should be chosen based upon advisement and area of concentration.**

2014 - 2015 ACADEMIC YEAR RECOMMENDED SEQUENCE BBA IN PUBLIC ACCOUNTING (150 Credits)
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SEMESTER 9

COURSE #	NAME	PREREQUISITES	CREDITS
AC-460	Advanced Auditing	AC 440	3
LA-XX	LA 102 Sociology Recommended	None	3
MK-101	Marketing	None	3
AC-334	Advanced Computerized Accounting **	AC 310	3
	Total		138

SEMESTER 10

COURSE #	NAME	PREREQUISITES	CREDITS
AC-480	Research Seminar in Accountancy	AC 449	3
LA-205	Advanced Speech Communication (Elective)	LA 120 or LA 122	3
EN-305	Advanced Business Writing		3
AC-336	Fraud Prevention, Detection, and Investigation	AC 162	3
	Total		150

*** Major Area and Open Electives should be chosen based upon advisement and area of concentration.**

**** Students are Definitely & Strongly urged to take AC-334 in semester 9 or before to avoid conflicts in semester 10.**

**2014 - 2015 ACADEMIC YEAR
SCHOOL OF BUSINESS
&
ACCOUNTING**

➤ **DEPARTMENT OF
BUSINESS MANAGEMENT**

2014 - 2015 ACADEMIC YEAR SCHOOL OF BUSINESS & ACCOUNTING

➤ **AAS in BUSINESS ADMINISTRATION (WITH CONCENTRATIONS)**

*For CONCENTRATIONS available to AAS students majoring in
BUSINESS MANAGEMENT*

- *ACCOUNTING*
- *ENTREPRENEURSHIP*
- *ENTERTAINMENT & MEDIA*
- *FINANCE*
- *HUMAN RESOURCES*
- *LEGAL STUDIES*
- *MARKETING*
- *SPORTS MANAGEMENT*

*See the Description of Concentrations and Declaration Form in the
“Concentrations for AAS Students” Section*

➤ **BBA in BUSINESS MANAGEMENT**

*For MINORS available to BBA students majoring in
BUSINESS MANAGEMENT*

- *ACCOUNTING*
- *ENTREPRENEURSHIP*
- *ENTERTAINMENT & MEDIA*
- *FINANCE*
- *HUMAN RESOURCES*
- *LEGAL STUDIES*
- *MARKETING*
- *SPORTS MANAGEMENT*

*See the Description of Minors and Declaration Form in the
“Minors for Bachelor Students” Section*

<i>Eff. Fall 2014</i>									
DEPT. OF BUSINESS ADMINISTRATION									
COURSE OFFERING SEQUENCING- ACADEMIC YEAR 2014-2015									
Course Number	Prior Course Number	Course Name	Credits	Pre-requisite	Bronx Day	Bronx Evening	New Rochelle Day	New Rochelle Evening	Online
MG-101		Introduction to Business	3	None	FL, WN,SP	FL, WN, SP	FL, WN, SP	FL,WN, SP	FL,WN, SP
MG-105		Personal Financial Management	3	None	FL, WN	SP	FL,WN		SP
MG-110		Real Estate	3	None	SP	SP	SP		SP
MG-112	MG-212	Business Ethics	3	None	FL, WN,SP	FL, WN	FL, WN, SP	FL,WN	FL,WN, SP
MG-120	MG-225	Introduction to Sports Management & Marketing	3	None	WN	WN	WN		WN
MG-125		Introduction to the Entertainment & Media Industry	3	None	WN	WN	WN		WN
MG-201		Principles of Management	3	MG-101	FL,WN,SP	FL, WN, SP	FL, WN, SP	FL,WN, SP	FL,WN, SP
MG-211		Introduction to Human Resource Management	3	MG-101	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN, SP	FL,WN, SP
MG-216		Employee & Labor Relations	3	MG-211	FL,WN,SP	WN,SP	FL,WN		FL,WN, SP
MG-217		Compensation and Benefit Admin	3	MG-211	FL,WN	SP	FL,WN		FL,WN
MG-226		Legal Aspects of Sports	3	None	FL	WN	FL		FL
MG-227		Business Ethics in Sports	3	None	SP	SP	SP, WN		SP
MG-230		Principles of Project Mgmt..	3	MG-101	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL	FL,WN,SP
MG-231		Project Management Application	3	MG-230	SP	SP	SP		SP
MG-250		Human Resource Training & Development	3	MG-211	SP	SP	WN		SP
MG-252		Recruitment & Selection	3	MG-211	WN	WN	FL		WN
MG-255		Managing Cultural Diversity	3	MG-101	FL	FL	SP		WN
MG-260		Introduction to Entrepreneurship	3	MG-101	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP
MG-262	MG-204	Managing the Small Business	3	MG-260	WN	WN	WN		WN
MG-265		New Venture Financing	3	MG-260	FL	FL	FL		FL
MG-271		Trends in Media, Entertainment, and Culture	3	MG-125 OR MG-101	FL	FL	FL		FL
MG-272		Legal Aspects of Entertainment & Media	3	MG125 OR MG101 or BL101	SP	SP	SP		SP
MG-277		Innovation & Creativity in Business	3	MG-101	SP	SP	WN		WN
MG-280		Introduction to Public & Nonprofit Management	3	MG-101	FL	WN	FL,SP		WN
MG-285		Integrating Business Concepts	3	Sophomore	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL	FL,WN,SP
MG-290		Internship	3	30 Credits	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP
MG-291		Internship	3	MG-290	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP
MG-305	MG-205	Introduction to Mgmt. Science	3	IT-115 OR IT-215	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL	FL,WN,SP
MG-313	MG-213	Organization Behavior & Effectiveness	3	MG-201	FL, WN	SP	WN, SP		WN, SP
MG-320	MG-240	Global Business	3	MG-201	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL	FL,WN,SP
MG-325		Management Science Application	3	MG-305	WN	WN	SP		SP
MG-330		Organizational Theory	3	MG-201	FL,WN,SP	FL,WN,SP	FL,WN,SP		FL,WN,SP
MG-350		Strategic Global HR Management	3	MG-211	WN	WN	FL		SP
MG-354		Occupational Health & Safety	3	MG-211 & MG-250	WN	WN	SP		WN
MG-356		HR Legal Environment & Desparities	3	MG-211	FL	FL	FL		FL
MG-362	New	Business Management Systems	3	MG-201	WN	WN	WN		WN
MG-365		Seminar in Urban Entrepreneurship & Eco. Dev.	3	MG-260	WN	WN	WN		WN
MG-390		Internship	3	Junior	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP
MG-391		Internship	3	MG-390	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP
MG-392		Seminar in Business Admin. Professionalism	3	Junior	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP
MG-395		Corporate Internship in Bus Mgmt.	3	Junior OR Senior	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP
MG-425		Seminar in Human Resources	3	Junior OR Senior	SP	SP	SP		SP
MG-485	MG-335	Business Policy & Strategy	3	Senior	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN	FL,WN,SP
MK-101		Marketing Foundations	3	None	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP	FL,WN,SP
MK-110		Social Media Marketing	3	None	FL, WN, SP	FL,SP	FL,SP		FL, WN, SP
MK-201		Integrated Advertising & Promotions	3	MK-101	FL	SP	WN		FL
MK-202		Art of Selling	3	MK-101	SP	WN	FL		SP
MK-203		Branding & Product Development	3	MK-101	FL	FL	FL		FL
MK-205		Retail Marketing	3	MK-101	SP	SP	WN		SP
MK-206		Digital & Search Engine Marketing	3	MK-101 or MK-110	FL	WN	FL		WN
MK-212		Market Research	3	MK-101	FL	WN	SP		FL
MK-322		Marketing Management	3	MK-101	SP	SP	WN		SP
MK-342		Consumer Behavior	3	MK-101	WN	WN	FL		WN
					Semester the course will be offered (FL=Fall, WN=Winter, SP=Spring)				

2014 - 2015 ACADEMIC YEAR CURRICULUM REVIEW WORKSHEET AAS IN BUSINESS ADMINISTRATION

COURSES	CREDITS
MAJOR REQUIREMENTS (30 credits)	
Business Requirements (18 credits)	
1. AC 161 Principles of Accounting I	3
2. AC 162 Principles of Accounting II	3
3. MG 101 Introduction to Business	3
4. MG 201 Principles of Management	3
5. MK 101 Marketing Foundations	3
6. MG 285 Integrating Business Concepts	3
Major Area Components & Electives (12 credits)*	
Major Component Courses	
1. BL 101 Business Law I	3
Major Component Elective Courses	
1.	3
2.	3
3.	3
* It is strongly recommended that Major Area Electives be used to complete the requirements of a declared business Concentrations; or any course with a prefix of AC, BL, EC, FA, MG, or MK, and HP (Hospitality only) with advisement.	
** Students should use the 1st Major Area Elective course to explore business concentrations before formally declaring.	
GENERAL EDUCATION REQUIREMENTS (30 credits)	
1. MA 130 Intermediate Algebra /MA115 Quantitative Reasoning	3
2. LA/MA (MA140 College Algebra/MA 120 Finite Math – strongly recommended)	3
3. EN 109 Expository Writing	3
4. EN 110 Composition and Literature	3
5. EN 205 Business Writing	3
6. LAXXX (LA 103 Political Science recommended)	3
7. EC 201 Macroeconomics	3
8. LA 122 Fundamentals of Communications or 120 Speech Communication	3
9. IT 118 Integrated Business Applications	3
10. IT 115 Electronic Spreadsheet Applications	3
TOTAL CREDITS: (Must Equal at least 60 credits and at least 20 courses)	60

2014 - 2015 ACADEMIC YEAR RECOMMENDED SEQUENCE AAS IN BUSINESS ADMINISTRATION

SEMESTER 1

COURSE #	NAME	PREREQUISITES	CREDITS
MG 101	Introduction to Business	None	3
EN 109	Expository Writing	Placement or EN 068 or EN 070	3
LA 122	Fundamentals of Communication or LA120 Speech Communication	None	3
MK 101	Marketing Foundations	None	3
IT 118	Integrated Business Applications	None	<u>3</u>
			15

SEMESTER 2

COURSE #	NAME	PREREQUISITES	CREDITS
MG 201	Principles of Management	MG 101	3
EN 110	Composition and Literature	EN 109	3
MA 130 / MA 115	Intermediate Algebra Quantitative Reasoning	Placement or MA 038 or MA 040	3
AC 161	Accounting I	None	3
IT 115	Electronic Spreadsheet Applications	IT 118	<u>3</u>
			15

SEMESTER 3

COURSE #	NAME	PREREQUISITES	CREDITS
EN 205	Business Writing	EN 109 with advisement	3
MG/MK	Major Area Elective	Should relate to declared Concentration if applicable or MG290 Internship - recommended	
AC162	Accounting II	AC161	3
LA XXX	LA103 Political Science (strongly recommended)	(None)	<u>3</u>
LA/MA XXX MA140/MA120	College Algebra/ Finite Math Strongly Recommended	MA130 or MA115	<u>3</u>
			15

SEMESTER 4

COURSE #	NAME	PREREQUISITES	CREDITS
EC 201	Macroeconomics	EC 203 & AC 162 strongly recommended	3
MG 285	Integrating Business Concepts	Sophomore Standing	3
BL 101	Business Law I	None / Recommended EN 109	3
MG/MK	Major Area Elective	Should relate to declared Concentration or MG290	3
MG/MK	Major Area Elective	Should relate to declared Concentration or MG230	<u>3</u>

2014 - 2015 ACADEMIC YEAR AAS IN BUSINESS ADMINISTRATION CONCENTRATIONS

CONCENTRATIONS FOR AAS STUDENTS

In addition to all other AAS degree requirements, the School of Business & Accounting offers the following seven business related concentrations for AAS students that each requires successful completion of 9 business elective courses clustered within a one of the specific area.

Accounting

In addition to all other Business Management degree requirements, the *Accounting* concentration requires successful completion of 9 credits in *Accounting* related courses from the following:

Required Accounting Concentration Courses	
9 credits required (courses may be counted as Major Area or Open Electives).	
○	AC 150 Forensic Accounting
○	AC 231 Federal Income Tax Law & Practice I
○	AC 211 Computerized Accounting I (must be one of three courses)
○	AC 212 Computerized Accounting II
○	AC 255 Intro to Nonprofit & Gov. Units Accounting
○	IT 215 Advanced Spreadsheet
○	MG 112 Business Ethics
○	MG 290 or AC 290 Internship

Entertainment & Media Management

In addition to all other Business Management degree requirements, the *Entertainment & Media Management* concentration requires successful completion of 9 credits in *Entertainment & Media Management* and business related courses from the following:

Required Entertainment & Media Management Concentration Courses	
9 credits required (courses may be counted as Major Area or Open Electives).	
○	MG 125 Intro to Entertainment & Media (must be 1 of 3 courses)
○	MG 216 Employee & Labor Relations
○	MG 255 Managing Cultural Diversity
○	MG 271 Trends in Media, Entertainment, & Culture
○	MG 272 Legal Aspects of Entertainment & Media
○	MG 112 Business Ethics
○	MG 290 Internship
○	MK 110 Social Media Marketing
○	MK 201 Integrated Advertising & Promotions
○	MK 202 Art of Selling
○	MK 203 Branding & Product Development
○	MK 206 Digital & Search Engine Marketing
○	MK 212 Market Research
○	BL 102 Business Law II
○	CJ 110 Contemporary Security Practices
○	CJ 215 Event Risk Management & Safety

2014 - 2015 ACADEMIC YEAR AAS IN BUSINESS ADMINISTRATION CONCENTRATIONS

Entrepreneurship

In addition to all other Business Administration degree requirements, the *Entrepreneurship* concentration requires successful completion of 9 credits in *Entrepreneurship* related courses from the following:

Required Entrepreneurship Concentration Courses

9 credits required (courses may be counted as Major Area or Open Electives).

- MG 260 Entrepreneurship (must be 1 of 3 courses)
- MG 112 Business Ethics
- MG 216 Employee & Labor Relation
- MG 255 Managing Cultural Diversity
- MG 262 Managing the Small Business
- MG 265 New Venture Financing
- MG 290 Internship
- MK 110 Social Media Marketing
- MK 201 Integrated Advertising & Promotions
- MK 202 Art of Selling
- MK 206 Digital & Search Engine Marketing
- MK 212 Market Research

Finance

In addition to all other Business Management degree requirements, the *Finance* concentration requires successful completion of 9 credits in *Finance*:

Required Finance Concentration Courses

9 credits required (courses may be counted as Major Area or Open Electives).

- FA 302 Principles of Finance (must be 1 of 3 courses)
- FA 304 Money and Banking
- FA 305 Corporate Finance
- MG 105 Personal Financial Management
- MG 112 Business Ethics
- MG 265 New Venture Financing
- MG 290 or AC 290 Internship

2014 - 2015 ACADEMIC YEAR AAS IN BUSINESS ADMINISTRATION CONCENTRATIONS

Human Resources

In addition to all other Business Administration degree requirements, the *Human Resources* concentration requires successful completion of 9 credits in *Human Resources* related from the following:

Required Human Resources Concentration Courses	
<i>9 credits required (courses may be counted as Major Area or Open Electives).</i>	
○	MG 112 Business Ethics
○	MG 211 Intro to Human Resource Management (must be 1 of 3 courses)
○	MG 213 Organizational Behavior & Effectiveness
○	MG 216 Employee and Labor Relations
○	MG 217 Compensation and Benefits Administration
○	MG 250 Human Resource Training & Development
○	MG 252 Recruitment and Selection
○	MG 255 Managing Cultural Diversity
○	MG 280 Intro to Public & Nonprofit Management
○	MG 290 Internship

Marketing

In addition to all other Business Administration degree requirements, the *Marketing* concentration requires successful completion of 9 credits in *Marketing* related courses from the following:

Required Marketing Concentration Courses	
<i>9 credits required (courses may be counted as Major Area or Open Electives).</i>	
○	MK 110 Social Media Marketing (must be 1 of 3 courses)
○	MK 201 Integrated Advertising & Promotions
○	MK 202 Art of Selling
○	MK 203 Branding & Product Development
○	MK 205 Retail Management
○	MK 206 Digital & Search Engine Marketing
○	MK 212 Market Research
○	MG 112 Business Ethics
○	MG 216 Employee & labor Relations
○	MG 120 Intro To Sports Management & Marketing
○	MG 125 Intro Entertainment & Media Industry
○	MG 255 Managing Cultural Diversity
○	MG 290 Internship

2014 - 2015 ACADEMIC YEAR AAS IN BUSINESS ADMINISTRATION CONCENTRATIONS

Legal Studies

In addition to all other Business Administration degree requirements, the *Legal Studies* concentration requires successful completion of 9 credits in *Legal Studies* related courses from the following:

Required Legal Studies Concentration Courses

9 credits required (courses may be counted as Major Area or Open Electives).

- BL-102 Business Law II (must be one or three courses)
- LA-103 Political Science as a LA course is required
- LA-107 Introduction to Civil Rights Law
- CJ-101 Introduction to Criminal Justice
- MG-110 Real Estate
- MG-112 Business Ethics
- MG-211 Human Resource Management
- MG-216 Employee & Labor Relations
- MG-226 Legal Aspects of Sports
- MG-272 Legal Aspects of Entertainment & Media
- MG-290 Internship
- CJ-271 US Court Systems
- CJ-201 Family Law
- CJ-150 American Legal System
- CJ-200 Criminal Law

Sports Management

In addition to all other Business Administration degree requirements, the *Sports Management* concentration requires successful completion of 9 credits in *Sports Management* related courses from the following:

Required Sports Management Concentration Courses

9 credits required (courses may be counted as Major Area or Open Electives).

- MG 112 Business Ethics
- MG 120 Intro to Sports Management and Marketing (must be 1 of 3 courses)
- MG 216 Employee and Labor Relations
- MG 226 Legal Aspects of Sports
- MG 227 Business Ethics in Sports
- MG 255 Managing Cultural Diversity
- MG 290 Internship
- BL 102 Business Law II
- CJ 110 Contemporary Security Practices
- CJ 215 Event Risk Management & Safety

AAS IN BUSINESS ADMINISTRATION CONCENTRATIONS

[] Human Resources: MG 211 Intro to Human Resource Mgmt. (must be 1 of 3 courses)

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|---|---|
| MG 112 Business Ethics | MG 216 Employee and Labor Relations |
| MG 213 Organizational Behavior & Effectiveness | MG 250 Human Resource Training & Development |
| MG 217 Compensation and Benefits Administration | MG 255 Managing Cultural Diversity |
| MG 252 Recruitment and Selection | MG 280 Intro to Public & Nonprofit Management |
| MG 262 Managing the Small Business | MG 290 Internship |

[] Marketing: MK 110 Social Media Marketing (must be 1 of 3 courses)

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| MK 201 Integrated Advertising & Promotions | MK 202 Art of Selling |
| MK 203 Branding & Product Development | MK 204 Entrepreneurial Marketing |
| MK 205 Retail Management | MK 206 Digital & Search Engine Marketing |
| MK 212 Market Research | MK 342 Consumer Behavior |
| MG 112 Business Ethics | MG 216 Employee & Labor Relations |
| MG 255 Managing Cultural Diversity | MG 120 Intro to Sports Management & Marketing |
| MG 290 Internship | MG 125 Intro to the Entertainment & Media Industry |

[] Entrepreneurship: MG 260 Entrepreneurship (must be 1 of 3 courses)

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|--|------------------------------------|
| MG 255 Managing Cultural Diversity | MG 262 Managing the Small Business |
| MG 290 Internship | MG 265 New Venture Financing |
| MK 110 Social Media Marketing | MG 112 Business Ethics |
| MK 206 Digital & Search Engine Marketing | MK 202 Art of Selling |
| MK 201 Integrated Advertising & Promotions | MK 212 Market Research |

[] Sports Management: MG 120 Intro to Sports Mgmt. and Marketing (must be 1 of 3 courses)

- | | |
|---------------------------------------|--|
| MG 112 Business Ethics | MG 226 Legal Aspects of Sports |
| MG 216 Employee & Labor Relations | MG 255 Managing Cultural Diversity |
| MG 227 Business Ethics in Sports | CJ 110 Contemporary Security Practices |
| MG 290 Internship | BL 102 Business Law II |
| CJ 215 Event Risk Management & Safety | |

[] Entertainment & Media Management: MG 125 Intro to Entertainment & Media (must be 1 of 3 courses)

- | | |
|--|---|
| MG 112 Business Ethics | MG 271 Trends in Media, Entertainment & Culture |
| MG 216 Labor Relations | MG 272 Legal Aspects of Entertainment & Media |
| MG 255 Managing Cultural Diversity | MK 110 Social Media Marketing |
| MG 290 Internship | MK 203 Branding & Product Development |
| MK 202 Art of Selling | MK 206 Digital & Search Engine Marketing |
| MK 201 Integrated Advertising & Promotions | CJ 110 Contemporary Security Practices |
| MK 212 Market Research | BL 102 Business Law II |
| CJ 215 Event Risk Management & Safety | |

[] Accounting: AC 211 Computerized Accounting I (must be 1 of 3 courses)

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|--|---|
| AC 150 Forensic Accounting | AC 212 Computerized Accounting II |
| AC 231 Federal Income Tax Law & Practice I | AC 255 Intro to Nonprofit & Gov. Units Accounting |
| IT 215 Advanced Spreadsheet | MG 290 or AC 290 Internship |
| MG 112 Business Ethics | |

[] Finance: FA 302 Principles of Finance (must be 1 of 3 courses)

- | | |
|--------------------------------------|------------------------------|
| MG 105 Personal Financial Management | MG 265 New Venture Financing |
| MG 290 or AC 290 Internship | MG 112 Business Ethics |
| FA 304 Money and Banking | FA 305 Corporate Finance |

[] Legal Studies: BL 102 Business Law II (must be 1 of 3 courses)

- | | |
|---|---|
| LA 107 Introduction to Civil Rights Law | MG 266 Legal Aspects of Sports |
| CJ 101 Introduction to Criminal Justice | MG 272 Legal Aspects of Entertainment & Media |
| MG 110 Real Estate | MG 290 Internship |
| MG 112 Business Ethics | CJ 271 US Court Systems |
| MG 211 Human Resource Management | CJ 201 Family Law |
| MG 216 Employee & Labor Relations | CJ 150 American Legal System |
| | CJ 200 Criminal Law |

I (please print clearly), _____, ID number _____ hereby declare my intention to complete a business concentration in _____ as part of my Business Management Degree Requirements.

Signature: _____ Date _____

2014 - 2015 ACADEMIC YEAR CURRICULUM REVIEW WORKSHEET BBA IN BUSINESS MANAGEMENT

COURSES	CREDITS	COURSES	CREDITS
MAJOR REQUIREMENTS (60 credits)		OTHER REQUIREMENTS (60 CREDITS)	
<i>Accounting (6 credits)</i>		<i>Computer Courses (9 credits)</i>	
1. AC 161 Principles of Accounting I	3	1. IT 118 Integrated Business Applications	3
2. AC 162 Principles of Accounting II	3	2. IT 115 Electronic Processing	3
		3. IT 215 Advanced Spreadsheet	3
<i>Management (30 credits)</i>		<i>General Education (39credits) of which 12 credits must be in English</i>	
1. MG 101 Introduction to Business	3	1. EN 109 Expository Writing	3
2. MK 101 Marketing Foundations	3	2. EN 110 Composition & Literature	3
3. MG 201 Principles of Management	3	3. EN 205 Business Writing	3
4. MG 230 Principles of Project Mgmt. or MG 285 Integrating Business Concepts	3	4. EN (EN 305 strongly recommended)	3
5. MG 320 Global Business	3	5. EC 201 Macroeconomics	3
6. MG 313 Organizational Behavior	3	6. EC 203 Microeconomics	3
7. MG 260 Intro to Entrepreneurship	3	7. MA (MA130 or MA115 Quantitative Reasoning)	
8. MG 305 Intro to Management Science	3	8. MA 140 College Algebra or MA120 Finite Math	3
9. MG 290 or MG 390	3	9. MA 145 Statistics for Bus. Decisions	3
10. MG 485 Business Policy	3	10. LA 205 Professional Communication	3
		11. LA103 Political Science (strongly recommended)	3
		12. LA	3
<i>Law/Business Mgmt. Systems/Finance (9 credits)</i>		13.	3
1. BL 101 Business Law I	3		
2. MG 362 Business Management Systems	3	<i>Open Electives (12 credits)</i>	
3. FA 302 Finance	3	1.	3
		2.	3
<i>Major-Area Electives (15 credits)</i>		3.	3
1.	3	4.	3
2.	3		
3.	3		
4.	3		
5.	3		
TOTAL MAJOR AREA CREDITS TAKEN:		TOTAL OTHER CREDITS TAKEN:	
(TOTAL CREDITS MUST EQUAL 60)		(TOTAL MUST EQUAL 60)	

ACADEMIC YEAR RECOMMENDED SEQUENCE AAS IN BUSINESS ADMINISTRATION
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SEMESTER 1

COURSE #	NAME	PREREQUISITES	CREDITS
MG 101	Introduction to Business	None	3
EN 109	Expository Writing	Placement or EN 068 or EN 070	3
LA 122	Fundamentals of Communication or LA120 Speech Communication	None	3
MK 101	Marketing Foundations	None	3
IT 118	Integrated Business Applications	None	3
			15

SEMESTER 2

COURSE #	NAME	PREREQUISITES	CREDITS
MG 201	Principles of Management	MG 101	3
EN 110	Composition and Literature	EN 109	3
MA 130/ MA115	Intermediate Algebra or Quantitative Reasoning	Placement or MA 038 or MA 040	3
AC 161	Accounting I	None	3
IT 115	Electronic Spreadsheet App.	IT 118	3
			15

SEMESTER 3

COURSE #	NAME	PREREQUISITES	CREDITS
EN 205	Business Writing	EN 109 with advisement	3
MG/MK	Major Area Elective	Should relate to declared Concentration if applicable or MG290 Internship - recommended	
AC162	Accounting II	AC161	3
LA XXX	LA103 Political Science (strongly recommended)	(None)	3
LA/MA XXX MA140/MA120	College Algebra/ Finite Math Strongly Recommended	MA130 or MA115	3
			15

SEMESTER 4

COURSE #	NAME	PREREQUISITES	CREDITS
EC 201	Macroeconomics	EC 203 & AC 162 strongly recommended	3
MG 285	Integrating Business Concepts	Sophomore Standing	3
BL 101	Business Law I	None / Recommended EN 109	3
MG/MK	Major Area Elective	Should relate to declared Concentration or MG290	3
MG/MK	Major Area Elective	Should relate to declared Concentration or MG230	3
			15

2014 - 2015 ACADEMIC YEAR RECOMMENDED SEQUENCE BBA IN BUSINESS MANAGEMENT (For Students with an Associate Degree)
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BBA SEMESTER 1 or with AAS degree SEMESTER 5

COURSE #	NAME	PREREQUISITES	CREDITS
EC 203	Microeconomics	EC 201 & AC 162 strongly recommended	3
MG 230	Project Management or MG 285 Integrating Business Concepts	MG 101	3
MG 260	Introduction to Entrepreneurship	MG 101	3
MG/MK	Major Area Elective	Should relate to declared Minor if applicable	3
MA 145	Statistics For Business	Placement or MA 140 or MA 115	3
			15

BBA SEMESTER 2 or with AAS degree SEMESTER 6

COURSE #	NAME	PREREQUISITES	CREDITS
MG 320	Global Business	MG 201	3
FA 302	Finance	AC 161 & EC 201(AC162 & EC 201 Strongly recommended)	3
MG/MK	Major Area Elective or MG390 Internship	Should relate to declared Minor if applicable	3
MG 362	Business Management Systems	MG 201	3
IT 215	Advanced Spreadsheet	IT 115	3
			15

BBA SEMESTER 3 or with AAS degree SEMESTER 7

COURSE #	NAME	PREREQUISITES	CREDITS
MG 313	Organizational Behavior	MG 201	3
MG/MK	Major Area Elective	Should relate to declared Minor if applicable	3
MG 390/391	Internship	Junior Standing	3
MG 305	Introduction to Management Science	IT 115 / IT 215 with advisement	3
Open	Open Elective		3
			15

BBA SEMESTER 4 or with AAS degree SEMESTER 8

COURSE #	NAME	PREREQUISITES	CREDITS
MG 485	Business Policy & Strategy	Senior Standing	3
LA 205	Professional Communication	LA 120 or LA 122	3
MG/MK	Major Area Elective	Should relate to declared Minor if applicable	3
MG/MK	Major Area Elective	Should relate to declared Minor if applicable	3
Open	Open Elective	Should relate to declared Minor if applicable; or LA-103 or LA-131 strongly recommended	3
			15